President Joseph A. Caffrey called the meeting to order at 7:00 PM.

Superintendent Dr. Bernard S. Prevuznak led the Pledge of Allegiance to the Flag.

Board Secretary Leonard B. Przywara called the roll.

8 MEMBERS PRESENT: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

1 MEMBER ABSENT: Walker

#### President Caffrey stated:

The chair wishes to announce that the Board held an Executive Session on June 6, 2016, June 8, 2016, prior to the Committee Meeting of June 28, 2016 and prior to the Regular Board Meeting of June 28, 2016.

 THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Miss Katsock moved, seconded by Ms. Thomas**, to approve the minutes of the Regular Board Meeting of May 23, 2016 and dispense with the reading of those minutes. **All In Favor:** Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

At this time Mr. Gary Salijko, Apollo Project Manager, presented information in regard to the status of WBASD current projects.

#### **Unfinished Business**

Miss Katsock made the following statement:

Confucius once said "To know what you know and to know what you don't know, that is true knowledge". I have to say after taking on the Chair of the Budget Finance Committee this year, there were some things I could say I knew after having chaired this Committee with two other Boards, I felt confident I knew enough to forge ahead with my Committee and produce a Budget for the 2016-2017 school year. I knew we would have a balanced Budget, I knew we would pass that balanced Budget on time and I knew there would be difficult decisions to be made. I knew there would be emotions riding high and spirited debates, both of which we were ready for and we welcomed. I gained some true knowledge as well along the way, because there was much I did not know as well. I did not know that situations would escalate to threats and mean spiritedness. I certainly did not know that Board Members houses would be threatened and I could never know that grownups would say things to Board Members children about program cuts, putting innocence in the middle of a situation where they did not belong, causing those very children not to want to go to school. It is my hope that this community can, from this point forward, move forward with constructive, spirited and with information that we all know to be correct. And now to the good news of this budget, you all know that we always say the proposed Budget is a fluid document. I know you don't believe us, but this year believe us. A small part of the curtailment will be re-instated this evening. I asked Dr. Prevuznak and members of the Board to consider the re-instatement of three Secondary Art teachers, one for each High School. I expect to see these elective classes filled to the rafters after witnessing the number of students who made their voices heard. Through this entire process I am confident to say that we all gained some true knowledge. My wish is that we all continue to gain and use this true knowledge, both known and unknown to us at this time, to promote thoughtful and constructive ideas absent of threatening and slanderous comments to move this District ahead down the "Pathway To The Future".

Dr. Prevuznak thanked Miss Katsock for her hard work, time and energy spent on the development of the 2016-2017 Budget. He acknowledged the outstanding job she (Miss Katsock) and the entire Budget Finance Committee did in establishing a 2016-2017 Budget.

Dr. Prevuznak presented the following statement:

# RECOMMENDATION OF SUPERINTENDENT

As Superintendent of the Wilkes-Barre Area School District, it is my recommendation to members of the Board of Directors of the Wilkes-Barre Area School District that the District Art Instruction Program be altered such that Secondary Art be restored as an elective course to our program of studies in Secondary Schools of the Wilkes-Barre Area School District. Although the early content of this subject matter will be addressed in cross curricular instruction, due, in part, to the recent curtailment/ alteration of educational programs, and in order to promote increased efficiency in our educational system, this partial restoration of this subject is deemed necessary to apply and teach various techniques and elements of this educational program that could not be accomplished otherwise and further addresses the needs of our students. Therefore, I recommend to the Board that effective for the beginning of the 2016-17 school year that our art program be altered so that art may be offered as an elective at the secondary level and staffed by one art teacher at each high school. I recommend this action this 28<sup>th</sup> day June, 2016.

Ms. Thomas presented the following Resolution:

#### RESOLUTION

WHEREAS, the Superintendent of the Wilkes-Barre Area School District, has recommended to the Board of Directors of the Wilkes-Barre Area School District that Secondary Art be restored as an elective course to the District program of studies in the Secondary Schools of the Wilkes-Barre Area School District. Therefore be it resolved to approve the following action effective for the beginning of the 2016-17 school year: that the Secondary Art Instruction Program be altered as recommended by the Superintendent with Art being offered as an elective and staffed as directed by the Superintendent with one art teacher at each high school.

|       |         | WILKES BARRE AREA SCHOOL DISTRICT |
|-------|---------|-----------------------------------|
| Date: | BY:     |                                   |
|       |         |                                   |
| Date: | ATTECT  |                                   |
| Date. | ATTEST: |                                   |
|       |         | SECRETARY                         |

Ms. Thomas moved, seconded by Miss Katsock, to adopt the Resolution. The vote was as follows: 8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

At this time Brian Koscelansky and Michael Judge addressed the Board in regard to the Bond Issue Resolution that will be presented at this evenings Board Meeting.

### **Communications from Citizens**

- John Padilla
- 2. Bob Holden
- Angel Mathis
- 4. Lydia Parham
- 5. Ruth Borland
- 6. Sarah Borland
- 7. Kim Borland
- 8. Joe Borland
- 9. George Brown
- 10. Melissa Patla
- 11. Jack Nolan
- 12. Christine Mrozowski
- 13. Matt Ford
- 14. David Wilson
- 15. Rhoda McHugh
- 16. David Kerr
- 17. John Suchoski

The above listed Citizens addressed the Board in regard to the following:

- Teacher furloughs.
- 2. IEP Plans and Transition Plans are sometimes inaccurate and ineffective.
- 3. Water testing results.
- 4. SOS has never threatened anyone.
- 5. Citizens feel disenfranchised/ disrespected by this Board.
- 6. Board was elected by Citizens and it is the Boards responsibility to listen to the intelligent community that tries to engage them.
- 7. Plans change at every Board Meeting.
- 8. Why are you not considering sending CHS students to Meyers?
- 9. There was no crunch in regard to finances when the Administrators received raises.
- 10. Where have the millions of dollars gone?
- 11. The Board and the Community need to work together.
- 12. The Board needs to respect and listen to the people who have elected you.
- 13. The Board has failed their responsibility to educate and inform the public.
- 14. The District is falling behind in Education.
- 15. The Board makes decisions without a plan.
- 16. This Board should be open to a public debate on issues of concern to the Community they serve.
- 17. It is pointless to address this Board; there is no deliberation, no consideration. The Board just tolerates these Board Meetings.
- 18. A full year has passed and Citizens still have no understanding of your plans.
- 19. There is an alternative that will save an enormous amount of money if you repair, not replace.
- 20. It will cost less money to repair existing buildings.
- 21. Money is never saved with consolidation.
- 22. Coughlin High school students are being sacrificed because there is no plan for them for the 2016-2017 school year.
- Why are you not considering modulars for Meyers in order to send Coughlin High School students to Meyers as opposed to sending them to the annex at Coughlin High School?
- 24. Is there any update on the PlanCon submission?
- 25. There is a huge difference in the renovation of the Mackin building as opposed to the use of the Times Leader Building as a school facility.
- 26. The former School Board was not the best; however you continue to pass the buck.
- 27. What happened to the surplus left by the former Board?
- 28. Did you consider what your plans were when the surplus was depleted?
- 29. If the Zoning Board does not approve the N. Washington Street site, do you have any other sites up for consideration?
- 30. If Zoning Board does not approve the N. Washington Street site, will Meyers be considered as a viable site?
- 31. Are there any plans to consider building in Plains if the N. Washington Street site is not approved by the Zoning Board?
- 32. What are your plans for the Meyers site when it is closed?
- 33. Will this Board consider meeting with SOS?
- 34. Will there be cuts to Custodians, Administrators and Central office personnel?
- Why are you going to keep five hundred students at the Annex at Coughlin High School when Meyers High school has room for them?
- Why are you willing to lease the Times Leader Building for \$55,000.00 a month when the plan developed by SOS will not cost that amount of money?
- 37. Is your Capital Fund exhausted?
- 38. Is this Board going to honor the ruling in regard to the Right to Know request for the release of the building plans for the new consolidated High School?
- 39. Is there a possibility to receive the retirement bonus that was offered earlier in the year in regard to retirement, if a teacher is now retiring due to being furloughed?
- 40. This Board did not plan for a deficit.
- 41. Why are you counting on reimbursement from PlanCon, when no one has received reimbursement from them in the past eight years?

- 42. Why did you choose the N. Washington site?
- 43. It is not always best to choose what is cheapest; it is wise to consider what is best for the Students and the District.
- 44. There needs to be dialogue between the Board and the Community.
- 45. Information was presented in regard to Security Services.
- 46. Fine Arts Fiesta Board will lobby for the continuation of all Art Programs in the WBASD due to the fact that the elimination of any Art Programs will have a negative effect on the Art Community and the development of future Artists.
- 47. Reinstate the Art Program K-8.
- 48. Property values suffer due to the test scores of WBASD.
- 49. Concerns in regard to former Board Member Louis Elmy.

Dr. Bernard Prevuznak, Board Members; Joseph Caffrey, Denise Thomas, John Quinn, Business Manager, Leonard Przywara, Solicitor, Ray Wendolowski and Buildings and Grounds Supervisor, John Chiumento responded to the various questions/statements presented by Citizens who addressed the Board.

# **LUZERNE INTERMEDIATE UNIT**

Miss Katsock informed the Board that there is no meeting scheduled for July. The next meeting of the LIU is scheduled for August 10, 2016 at 6:30 PM. Miss Katsock also thanked her fellow Board Member on the LIU Board, Dino Galella, for his support to table a vote on anticipated raises at the LIU.

# **WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

Mr. Quinn informed the Board that there is no meeting scheduled for July and the next meeting of the Wilkes-Barre Area Career and Technical Center is on August 11, 2016.

# **CURRICULUM COMMITTEE REPORT**

August 24 2016

# Mr. Galella presented the following report and recommendations for the Board's approval:

1. That the following Amended 2016-2017 calendar be adopted.

# WILKES BARRE AREA SCHOOL DISTRICT 2016-2017 SCHOOL CALENDAR

| August 24, 2016                                  | Act 80/Professional Development                         |
|--|---|
| August 25, 2016                                  | Act 80/ Professional Development/Staff Preparation Day  |
| August 26, 2016                                  | School Closed   |
| August 29, 2016                                  | Student First Day – School Opens                        |
| September 2-5, 2016                              | Schools Closed (Labor Day Weekend)                      |
| October 10, 2016                                 | Columbus Day  |
| November 11, 2016                                | Veteran's Day   |
| November 14-18, 2016                             | American Education Week                                 |
| November 24-28, 2016                             | Thanksgiving Vacation                                   |
| December 5-16, 2016                              | Keystone State Exams Wave 1                             |
| December 24 - January 2, 2017                    |   |
| January 3, 2017                                  | School Re-Opens   |
| January 16, 2017                                 | Martin Luther King Day                                  |
| January 19, 2017                                 | Second Semester Begins                                  |
| February 17, 2017                                | Act 80/Professional Development                         |
| February 20, 2017                                | Presidents Day  |
| *April 10-13 & 17, 2017                          | Spring Break  |
| *April 14-16, 2017                               | Easter Vacation   |
| April 3-7, April 24-28, May1-5, May 8-12, 2017   | PSSA Testing  |
| May 15-26, 2017                                  |   |
| May 29, 2017                                     | Memorial Day  |
| June 6, 2017                                     | Last Student Day  |
| June 7, 2017                                     | Staff, Clerical, Evaluation, Planning, Last Teacher Day |
| *April 10, 11, 12, 13, and 17, 2017              |   |
| Days of Pupil Attendance Days                    |   |
| Total Days                                       |   |
| . our bayoninininininininininininininininininini |   |

- 2. That approval be given to enter into the 2016-2017 IDEA Agreement with the Luzerne Intermediate Unit No. 18 (LIU) whereby the furnishing of all certified personnel, facilities, materials and other services (in consultation with the Pennsylvania Department of Education) needed to perform the services described, and compliance with the terms and conditions of PDE's most current IDEA Application Guidelines will be the sole obligation of the District and will no longer be the responsibility of the LIU. The District's estimated allocation for 2016-2017 is \$906,533.00. A complete copy of the agreement (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
- 3. That approval be given to enter into an Agreement with Wyoming Valley Alcohol and Drug Services, Inc., 437 N. Main Street, Wilkes-Barre, PA to provide Prevention/Education Services to students of this District for the 2016-2017 school year. A complete copy of the agreement (Exhibit "B") is on file in the Office of the Board Secretary, and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

- 4. That approval be given to enter into Agreements with the Children's Service Center of Wyoming Valley, Inc., 335 South Franklin Street, Wilkes-Barre, PA to provide an educational component within its Milford E. Barnes Jr. School Partial Hospitalization Program (PHP), and Therapeutic Education Program (TEP) with recognized educational and behavioral costs offset by the home school district. A complete copy of the agreements (Exhibits "C" and "D") are on file in the office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
- 5. That approval be given to enter into an Agreement with the Meadows/UCBH, 132 The Meadows Drive, Centre Hall, PA, a licensed private tutorial school to provide a diagnostic/prescriptive approach to District students' academic needs during hospitalization. A complete copy of the agreement (Exhibit "E") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
- 6. That approval be given to enter into an Agreement with the Luzerne County Department of Probation Services, Penn Place Bldg., Suite 329, 20 N. Pennsylvania Avenue, Wilkes-Barre, PA to support the School/Community Based Probation Project for the period of July 1, 2016 through June 30, 2017. A complete copy of the agreement (Exhibit "F") is on file in the Office of the Board Secretary and incorporated into this resolution as if same had been pronounced in its entirety herein.
- 7. That approval be given to enter into an Agreement with Bancroft, 1255 Caldwell Road, Cherry Hill, N.J. to provide special education services to students of this District for the 2016-2017 school year. A complete copy of this agreement (Exhibit "G") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
- 8. That the contract, in respect to the new elementary math program be awarded to Houghton Mifflin Harcourt, 9205 South Park Center Loop, Orlando, FL in accordance with the terms and conditions of their proposal. The cost of this program or \$146,860.00 will be funded through the Ready to Learn Program.

Mr. Galella moved, seconded by Miss Katsock, to adopt the report. The vote was as follows: 8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

# **BUDGET FINANCE COMMITTEE REPORT**

Miss Katsock presented the following report and recommendations for the Board's approval:

# A. ADMINISTRATIVE

1. That approval be given to the below listed payments:

| Apollo Group, Inc.                             | Mackin Renovation                          | Capital Projects | 18       | \$2,081.54   |
|--|--|------------------|----------|--------------|
| Yannuzzi, Inc.                                 | Mackin Renovation<br>Plumbing              | Capital Projects | 10       | \$21,909.18  |
| Apollo Group, Inc.                             | New High School                            | Capital Projects | 11       | \$7,090.66   |
| Borton Lawson<br>Architecture                  | New High School                            | Capital Projects | 12       | \$9,605.20   |
| TGL Engineering, Inc.                          | New High School                            | Capital Projects | 12       | \$28,500.00  |
| WKL Architecture                               | New High School                            | Capital Projects | 12       | \$97,000.00  |
| Apollo Group, Inc.                             | Kistler Addition Renovations               | Capital Projects | 08       | \$4,273.36   |
| Borton Lawson<br>Architecture                  | Kistler Addition Renovations               | Capital Projects | 11       | \$56,264.22  |
| TGL Engineering, Inc.                          | Kistler Addition Renovations               | Capital Projects | 11       | \$12,100.00  |
| Abmech, Inc.                                   | Coughlin High School<br>Asbestos Abatement | Capital Projects | 02       | \$195,975.00 |
| Environmental<br>Abatement Associates,<br>Inc. | Coughlin High School<br>Asbestos Abatement | Capital Projects | 16-020-1 | \$17,520.00  |
| Environmental<br>Abatement Associates,<br>Inc. | Coughlin High School<br>Asbestos Abatement | Capital Projects | 16-020-2 | \$11,130.00  |
| Apollo Group, Inc.                             | G.A.R. Fence/Wall at<br>Athletic Fields    | Capital Projects | 10       | \$2,230.33   |
| Borton Lawson<br>Architecture                  | G.A.R. Drainage & Retaining<br>Wall        | Capital Projects | 07       | \$650.00     |
| Borton Lawson<br>Architecture                  | G.A.R. Drainage & Retaining<br>Wall        | Capital Projects | 08       | \$512.42     |
| Fabcor, Inc.                                   | G.A.R. Drainage & Retaining<br>Wall        | Capital Projects | 06       | \$45,919.67  |
| Fabcor, Inc.                                   | G.A.R. Drainage & Retaining Wall           | Capital Projects | 07       | \$40,810.06  |
| Apollo Group, Inc.                             | Solomon Detention Basin                    | Capital Projects | 05       | \$796.71     |
| A.R. Popple<br>Construction, Inc.              | Solomon Detention Basin                    | Capital Projects | 01       | \$25,542.00  |
| A.R. Popple<br>Construction, Inc.              | Solomon Detention Basin                    | Capital Projects | 02       | \$2,838.00   |
| Apollo Group, Inc.                             | G.A.R. Exterior Facade                     | Capital Projects | 03       | \$219.70     |

2. That ratification be given to the Repository Tax Sale by Northeast Revenue Service, LLC, as agent for the Luzerne County Tax Claim Bureau as follows:

| PROPERTY OWNERS                                   | PARCEL NO.         | PROPOSED BID |
|---|--------------------|--------------|
| Robin & James Nesbitt<br>433 Pocono Trailer Court | 50-G11-T02-433-000 | \$500.00     |
| Plains Township, PA                               | 30-011-102-433-000 | φ300.00      |
| Michael Irwin                                     |                    |              |
| 439 Pocono Trailer Court                          | 50-G11-T02-439-000 | \$500.00     |
| Plains Township, PA                               |                    |              |

3. That approval be given to exonerate the following listed property owner from the payment of school property taxes. The Pennsylvania State Veterans' Commission for Real Estate Exemption has verified with the Department of Veterans Affairs that the property owner is totally and permanently disabled as a result of service connected causes incurred during a period of war or armed conflict.

| PROPERTY OWNERS    | ADDRESS                                 | EFFECTIVE DATE |
|--------------------|---|----------------|
| Michael T. Garbush | 137 Bradford Street<br>Wilkes-Barre, PA | April 13, 2016 |
| Helen Narusewicz   | 256 Sherman Street<br>Wilkes-Barre, PA  | April 19, 2016 |
| James R. Shudak    | 41 Lynch Lane<br>Wilkes-Barre, PA       | April 26, 2016 |

4. That the School District's operating budget for the 2015-2016 school year be revised to reflect the following changes:

| ACCOUNT NO. | DESCRIPTION               | AMOUNT       |
|-------------|---------------------------|--------------|
| 10.2620.621 | Fuel, Bldg., Gas          | -\$36,100.00 |
| 10.3250.432 | Equipment, Reconditioning | \$36,100.00  |

- 5. That approval be given to renew membership, and continue the Board Policy Maintenance Program with the Pennsylvania School Boards Association, 400 Bent Creek Blvd., Mechanicsburg, PA for the 2016-2017 school year at a cost of \$14,195.00.
- 6. That approval be given to the Controller to post to the 2015-2016 fiscal year end accounting ledgers all budgetary transfers made necessary by closing and adjusting entries and year end auditor adjustments. These transfers will be required to be presented to the Board for review and final approval.

#### B. FEDERAL

That, in accordance with the authority of the Board, the following Federal AP Checks #1496-1498 and Federal Wire transfer #201500702 from May 1, 2016 through May 31, 2016 and Chapter I AP checks #1541-1556 and Chapter I Wire Transfers #201500691-201500699 were drawn for payment since the last regular meeting of the Board of Education held on May 23, 2016 be approved.

- C. That payment be approved for the following General Fund Wire Transfers #201510361-201510376 and General Fund checks, #42658-42802 and Food Service Checks #2769-2780 which were drawn for payment since the last regular meeting of the Board of Education held on May 23, 2016.
- **D.** That the checks listed on the following pages #42803 to 42957 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

Miss Katsock moved, seconded by Mr. Evans, to adopt the report. The vote was as follows:

8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

**1 Nay:** Katsock: A #1 - C&D

**1 Nay:** Thomas A #1 – Popple – Solomon Detention Basin

#### **ATHLETIC COMMITTEE REPORT**

1. That the Sports Medicine Service Agreement with Geisinger Wyoming Valley Medical Center, Wilkes-Barre, PA be renewed for a three (3) year term beginning August 1, 2016, in accordance with the terms and conditions of said agreement.

Mr. Galella moved, seconded by Ms. Thomas, to adopt the report. The vote was as follows:

7 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Thomas, Caffrey

1 Abstain: Susek

There was no **SAFETY AND SECURITY COMMITTEE REPORT** 

#### **CONTRACTED SERVICES COMMITTEE REPORT**

# Dr. Susek presented the following report and recommendations for the Board's approval:

- 1. That approval be given to renew the Mine Subsidence Insurance coverage on District buildings with the Department of Environmental Protection, P.O. Box 8462, Harrisburg, PA 17105. The insurance coverage on each building shall remain at \$500,000.00, the maximum amount allowed at an annual premium of \$257.50 per building.
- 2. That approval be given to engage the services of Sweet, Katz & Williams, LLP, 2 S. Main Street, Suite 303, Pittston, PA to provide auxiliary legal services during the 2016-2017 school year, on an as-need basis in accordance with the terms and conditions of their proposed standard agreement.

3. That after advertising and having received and reviewed proposals due on June 3, 2016 that award is made to the following vendor for:

District- Wide Refresh of Desktop and Laptop Computers

SHI INTERNATIONAL

Somerset, NJ

\$271,723.27 Annual/4yrs

Other bids considered:

| RTI         | \$308,667.46 |
|-------------|--------------|
| CDW-G       | \$307,204.06 |
| PCM-G       | \$311,578.94 |
| CDI         | \$316,881.13 |
| INTEGRA ONE | \$333,140.70 |
| GDC         | \$406,802.71 |

- 4. That approval be given to renew the District's Commercial Package (Property and Liability) and Commercial Automobile coverage through Liberty Mutual Insurance Co., and Excess Liability coverage through the PSBA Program for the 2016-2017school year, effective July 1, 2016 at a combined rate of \$192,233.00. In addition, that the Wilkes-Barre Township Building be insured at a cost of \$10, 846.00.
- 5. That approval be given to renew the District's Workers Compensation Insurance Policy for the 2016-2017 school year, effective July 1, 2016 through the Housing and Redevelopment Insurance Exchange (HARIE) at an estimated cost of \$371,094.00.

**Dr. Susek moved**, **seconded by Miss Katsock**, to adopt the report. The vote was as follows: **8 Ayes:** Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

There was no **TRANSPORTATION COMMITTEE REPORT** 

There was no **BUILDING MAINTENANCE COMMITTEE REPORT** 

There was no **LEGISLATIVE /FEDERAL COMMITTEE REPORT** 

There was no MATERIAL SUPPLIES COMMITTEE REPORT

#### Personnel Committee Report

# Dr. Susek presented the following report and recommendations for the Board's approval:

The Personnel Committee respectfully makes the following report and recommendations:

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

#### A. Contracts

- 1. That **Brian Costello** be appointed Superintendent of School effective September 1, 2016.
- 2. That **Frank J. Castano**, having made claim for an incentive raise under his employment contract and having produced the required documents, be granted an incentive of **Masters +27** effective July 1, 2016.

#### B. Professionals

- 1. The Board agrees to waive the return to service requirement in Article XIX, Section 3 of the WBAEA Agreement on behalf of **Janice Trethaway Horn**, so that her retirement due to health concerns may be accepted with regret, effective the end of 2015-16 school year.
- 2. That the retirement of **Christine Mrozowski** be accepted with regret effective June 10, 2016. **TABLED**
- 2. That the resignation of Janelle Burcicki be accepted with regret effective June 5, 2016.
- 3. That the resignation of **Kelly Lynn Polacheck** be accepted with regret effective June 22, 2016.
- 4. That the resignation of Jason Blazosek be accepted with regret effective May 24, 2016.
- 5. That the retirement of **John Woloski** be accepted with regret effective September 23, 2016.
- 6. That Susan C. Shaw's request for a sabbatical for the 2016-17 school year be approved.
- 7. That **Ann. M. Gubitose's** request for a sabbatical for the 2016-17 school year be approved.
- 8. That Joyce A. Strubeck's request for a sabbatical for the 2016-17 school year be approved.
- 9. That Deborah A. Pride's request for a sabbatical for the 2016-17 school year be approved.
- 10. That Kerry Ann Flaherty's request for a sabbatical for the 2016-17 school year be approved.
- 11. That James J. Butterwick's request for a sabbatical for the 2016-17 school year be approved.
- 12. That Mary O'Karma Kovalchik's request for a sabbatical for the 2016-17 school year be approved.
- That Lauren Mascioli's request for a sabbatical for the first semester of the 2016-17 school year be approved.

- 14. That **Scott M. Parkison's** request for a sabbatical for the 2016-17 school year be approved.
- 15. That Ronald Swingle's request for a sabbatical for the 2016-17 school year be approved.
- 16. That Larissa Goldstein's request for a sabbatical for the 2016-17 school year be approved.
- 17. That Ralph Mancuso's request for sabbatical for the 2016-17 school year be denied based on him not meeting the 10 years of public school services requirement. TABLED
- 18. The following members of the professional staff, having made claim for an incentive raise under the WBAEA Agreement and having produced official transcripts listing the graduate credits earned, be granted the following effective June 29, 2016:

Bachelors' +15 James Lavan

Bachelors' +39 Wendy Lubey

Masters' Equivalency Keli Shanahan

Masters' Brittany Sca

Brittany Scarnulis Andita Parker Lloyd

Masters' +9
Sarah Edwards
Frank Hanson
Mary Gallis
Alissa Lukasavage
Mary Jo Sedon
Stephan Sedon

Masters + 18 James Costello Kelley Campas Marsha Hanson Eileen Spellman

Masters' +27 Brooke Joyce Judy Hislop

Masters' +36 Leah Zelinka Desiree Phillips Jennifer Thomas

Masters' +45 Maureen McLaughlin

Masters' +54 Melissa Matello Robert McGrady

20. That the following professional employees be appointed to the following Grant funded Summer Curriculum Committees at an hourly rate of \$25, not to exceed \$4,000.

#### **Elementary Social Studies**

Lisa Giovannini Sue Domiano Amy Pascale

#### **Secondary Social Studies**

Mark Cardone Michael Ward

- 21. That **Robert Makaravage**, having made claim for an incentive raise under the Act 93 Agreement and having produced the required documents, be granted an incentive of **Doctorate** effective June 29, 2016.
- 22. That six professional employees to be chosen by the Curriculum Director and Superintendent be approved to attend a grant funded on-site training for PLTW Introduction to Computer Science at Bucknell University, Lewisburg PA from August 1, 2016 through August 5, 2016, at rate of \$25 per hour for a total of 40 hours plus room, meals and travel expenses.
- 23. That the following professional employees be hired as a Secondary Summer School Teacher, July 6<sup>th</sup> through August 4<sup>th</sup>, Monday through Thursday, 7:45AM to 2:00PM at rate of \$1,000 per course:

**Physical Education** 

Yazan Mahmoud

**ESL** 

Keryn Evanko

Science

Michael Namey Renee Pizzella

Math

Michael Jarus

**Social Studies** 

Joseph Bisulca Sean McLaughlin Amanda Mendoza

Reading

Erin Gerrity

**English** 

Ryan Wrobleski John Gosciewski

**Special Education** 

David Kuhl

24. That **Melissa Myers** be hired as Secondary Summer School Dean of Students, July 6<sup>th</sup> through August 4<sup>th</sup>, Monday through Thursday, 7:45AM to 2:00PM at rate of \$4,000.

# B. Secretaries & Teachers' Associates

- 1. That the retirement of Lynn Brown be accepted with regret effective June 9, 2016.
- 2. That the retirement of Reba L. Witko be accepted with regret effective August 29, 2016.
- 3. That Bernard Ott's request for unpaid leave for the 2016-17 school year be approved.
- 4. That **Deborah Harvey** be hired as a Secondary Summer School ESL Teachers' Aide, July 6, 2016 through August 6, 2016, Monday through Thursday, 7:45AM to 2:00PM at their current hourly rate.

#### C. Custodians

- 1. That the retirement of Robert Lyons be accepted with regret effective September 9, 2016.
- 2. That **Michael Khalife**, a substitute security greeter be appointed a substitute custodian not to exceed 28 hours.

#### E. Athletics

- 1. That the resignation of **Mary Jo Hromchack** as G.A.R.'s Varsity Assistant Field Hockey Coach be accepted with regret effective May 14, 2016.
- 2. That Susan Woznock's status as G.A.R.'s Varsity Field Hockey Head Coach be changed to volunteer assistant coach. TABLED
- 3. That the resignation of **Hattie Caruso** as G.A.R.'s Varsity Girls' Volleyball Head Coach be accepted with regret effective October 30, 2015.
- 4. That the resignation of **Carmen Paula Flores** as G.A.R.'s Varsity Girls' Volleyball Assistant Coach be accepted with regret effective January 11, 2016.

5. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

| Coughlin | Football          | Jr. High Assistant Coach              | Matthew Klem      |
|----------|-------------------|---------------------------------------|-------------------|
| Coughlin | Girls' Volleyball | Varsity Head Coach                    | Lori Owens        |
| Coughlin | Football          | Volunteer Asst. Coach                 | Christopher Cinti |
| Coughlin | Football          | Volunteer Asst. Coach                 | Clifford Francis  |
| Coughlin | Football          | Volunteer Asst. Coach                 | Ed Osmulski       |
| Meyers   | Varsity Football  | 2 <sup>nd</sup> Assistant Coach       | James Lavan       |
| Meyers   | Varsity Football  | 1 <sup>st</sup> Asst. Coach (1/2 Pay) | Damon Saxon       |
| Meyers   | Football          | Volunteer Assistant                   | Galen Shell       |

#### **ADDENDUM**

#### A. Professional

1. That the following professional employees be hired as a Secondary Summer School Teacher, July 6<sup>th</sup> through August 4<sup>th</sup>, Monday through Thursday, 7:45AM to 2:00PM at rate of \$1,000 per course:

#### Math

Constance Mitchell

Dr. Susek moved, seconded by Miss Katsock, to adopt the report. The vote was as follows:

8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

# President Caffrey made the following statement:

I would like to congratulate Brian Costello as the incoming Superintendent of the Wilkes-Barre Area School District. This Board is confident that we hired an individual who is capable of taking on the responsibility of leadership and sound judgment as our next Superintendent. Mr. Costello possesses knowledge, communication skills and the inspiration and desire to serve the students, faculty, staff and taxpayers of the Wilkes-Barre Area School District in an exemplary fashion. In passing the baton, this Board is confident that we hired an individual who will accept and execute the responsibilities and difficult challenges that lie ahead for our District as we move forward to a more efficient and exciting future.

Miss Katsock presented Resolution #1

RESOLUTION

WHEREAS, the Board of School Directors of the Wilkes-Barre Area School District, in

accordance with law, prepared the following budget, of the amount of funds that will be required by the

School District in its several departments for the fiscal year beginning July 1, 2016, and ending June 30,

2017 in the amount of \$117,761,382.

NOW, THEREFORE BE IT RESOLVED, that the Board of School Directors of the Wilkes-Barre

Area School District hereby presents the expenditures as hereinafter set forth during the fiscal year 2016-

2017 and levies a tax of 16.8536 mills per dollar (\$16.85 per thousand dollars) of assessed valuation on

real estate; re-enacts and/or continues in force the Resolution of June 29, 1971, providing for the levy.

assessment and collection of the following taxes: (a) one (1) per centum on transfers of title of real estate;

(b) a local services tax (formerly occupational privilege tax) of ten (10) dollars; (c) the earned income tax

(wage tax) of one (1%) per cent; (d) the mercantile tax at the rate and under the terms and provisions set

forth in the Resolution previously adopted; re-enacts and/or continues in force the Resolution of June 30,

1986 providing for the levy, assessment and collection of the business privilege tax at a rate of one and

one-half (1 ½) mills; re-enacts and /or continues in force the Resolution of June 26, 1987 providing for the

levy, assessment and collection of a per capita tax of ten (10) dollars.

Wilkes-Barre, PA

June 28, 2016

Miss Katsock moved, seconded by Mr. Galella, to adopt Resolution # 1. The vote was as follows:

8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

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Dr. Susek presented Resolution #2

#### WILKES-BARRE AREA SCHOOL DISTRICT

#### 2016 HOMESTEAD and FARMSTEAD EXCLUSION RESOLUTION

**RESOLVED**, by the Board of School Directors of Wilkes-Barre Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2016, under the provisions of the Homestead property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

- 1. Aggregate amount available for homestead and farmstead real estate tax reduction.
  The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2016:
- a. <u>Gambling Tax Funds.</u> The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S.Section 6926.505 )b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$ 2,877,675.44.
- b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to ACT 1, 53 P.S. Section 6926.324 (3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$5.615.31.
- c. <u>Aggregate amount available.</u> Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$2,883,290.75.
- 2. <u>Homestead / Farmstead numbers.</u> Pursuant to Act 50, 54 Pa. C.S. Section 8584 (i), and Act 1, 53 P.S. Section 6926.341 (g) (3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
- a. <u>Homestead property number.</u> The number of approved homesteads within the School District is 12,531.
- b. District is 0. Farmstead property number. The number of approved farmsteads within the School
- c. <u>Homestead/Farmstead combined number</u>. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 12,531.
- 3. Real estate tax reduction calculation. The School Board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1 (c) aggregate amount available during the school year for real estate tax reduction of \$2,883,290.75 by the paragraph 2 (c) aggregate number of approved homesteads and approved farmsteads of 12,531, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$230.09.
- 4. <u>Homestead exclusion calculation.</u> Dividing the paragraph 3 maximum real estate tax reduction amount of \$230.09 by the School District real estate tax rate of 16.8536 mills (.0168536) the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$13,652.00, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$13,652.00.

- 6. Homestead/Farmstead exclusion authorization July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$13,652.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the Count established value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$13,652.00. For purposes of this Resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. Section 6926.341 (g) (3), based on homestead /farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.
- 6. Homestead/Farmstead exclusion authorization interim real estate tax bills.

  No homestead or farmstead exclusion will apply to any interim tax bill except an interim to

No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is pro-rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax reflected in the interim tax bill is pro-rated.

Wilkes-Barre, PA June 28, 2016 2

**Dr. Susek moved, seconded by Ms. Thomas**, to adopt Resolution #2. The vote was as follows: **8 Ayes:** Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

Mr. Evans presented Resolution #3

#### **RESOLUTION**

# **Authority to Prepare Real Estate Tax Statements**

BE IT RESOLVED that Diamond Marketing Solutions be authorized to prepare the school real estate tax statements for the 2016 Tax Duplicate at a rate of \$148.69 per 1000 bills including envelope and duplicates at a rate of \$90.02 per 1000 bills with date of issue July 16, 2016; 2% discount through September 15, 2016; face amount after September 15, 2016, through November 15, 2016; and 10% penalty due after November 15, 2016. Further, that Tax Collectors be authorized to offer three installment payments of the face amount of school real estate taxes, provided taxables choose this option on or before August 16, 2016. (Installment due dates shall be: 1st – August 16, 2016; 2nd – October 17, 2016; 3rd – December 16, 2016.) A 10% penalty will be added to each delinquent installment not paid on or before the due date of the installment. Delinquent installments must be paid prior to the Tax Collectors accepting payment of subsequent installments.

Wilkes-Barre, PA June 28, 2016

Mr. Evans moved, seconded by Dr. Susek, to adopt Resolution #3. The vote was as follows:

7 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Caffrey

1 Nay: Thomas

Mr. Galella presented Resolution #4

### **RESOLUTION**

# Real Estate Tax Collector for Wilkes-Barre Township

BE IT RESOLVED, that approval be given to appoint Northeast Revenue Service, LLC, 15 Public Square, Wilkes-Barre, PA the collector of School Real Estate Taxes for Wilkes-Barre Township for the fiscal year commencing July 1, 2016 at a commission in accordance with their proposal of May 21, 2013. Real estate tax statements will be prepared by the Diamond Marketing Solutions.

In addition, it shall be the responsibility of the Tax Collector to comply with the duties and responsibilities of the position as contained in the Local Tax Collection Law, Act of May 25, 1945, P.L. 1050, No. 394, and the Pennsylvania Department of Community Affairs' "Tax Collectors Manual." The Tax Collector must also comply with the procedures and requirements of the District for tax collectors.

The Tax Collector shall be required to furnish either a surety or collateral bond as required by the School Code of the Commonwealth of Pennsylvania.

Wilkes-Barre, PA June 28, 2016

Mr. Galella moved, seconded by Dr. Susek, to adopt resolution #4. The vote was as follows:

8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

Mr. Geiger presented Resolution #5

#### RESOLUTION

Real Estate Tax Collector for Wilkes-Barre City

BE IT RESOLVED, that approval be given to appoint Northeast Revenue Services, 15 Public Square, Wilkes-Barre, PA, collector of School Real Estate Taxes for Wilkes-Barre City for the fiscal year commencing July 1, 2016, at a commission of \$2.20 per taxable, \$0 per interim bill, plus postage.

In addition, it shall be the responsibility of the Tax Collector to comply with the duties and responsibilities of the position as contained in the Local Tax Collection Law, Act of May 25, 1945, P.L. 1050, No. 394, and the Pennsylvania Department of Community Affairs' "Tax Collectors Manual." The Tax Collector must also comply with the procedures and requirements of the District for tax collectors established in its resolution of January 12, 2005.

The Tax Collector shall be required to furnish either a surety or collateral bond as required by the School Code of the Commonwealth of Pennsylvania at the School District's expense.

Wilkes-Barre, PA June 28, 2016

Mr. Geiger moved, seconded by Mr. Evans, to adopt the Resolution. The vote was as follows:

8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

Mr. Quinn presented Resolution # 6

#### RESOLUTION

WHEREAS, the Wilkes-Barre Area Career & Technical Center has submitted its 2016-2017 Operating Budget to the Wilkes-Barre Area School District Board of Directors for review and approval.

NOW,THEREFORE BE IT RESOLVED, that the Wilkes-Barre Area Career & Technical Center shall operate for the fiscal year July 1, 2016 to June 30, 2017, in accordance with the Operating Budget (Budget) presented by the Center's Joint Operating Committee;

AND, BE IT FURTHER RESOLVED that said Budget anticipates total expenditures of \$10,183,362, of which the Wilkes-Barre Area School District's net contribution is estimated at \$3,026,448 for operations, a decrease of \$11,972 from the District's adjusted contributions for year 2015-2016.

Wilkes-Barre, PA June 28, 2016

Mr. Quinn moved, seconded by Mr. Evans, to adopt Resolution #6. The vote was as follows:

4 Ayes: Evans, Geiger, Quinn, Caffrey 4 Nays: Galella, Katsock Susek, Thomas

Mr. Quinn moved, seconded by Mr. Geiger, to allow the original motion, regarding Resolution #6 to be re-presented. The vote was as follows:

5 Ayes: Evans, Galella Geiger, Quinn, Caffrey

3 Nays: Katsock, Susek, Thomas

Mr. Quinn moved, seconded by Mr. Evans, to adopt resolution # 6.

On the question:

Miss Katsock asked if someone could please explain the Administrative salaries in the Business office of \$435,188.00. Miss Katsock asked how many individuals this includes.

Mr. Quinn responded to this inquiry and further discussion pursued.

The vote on the above motion was as follows:

5 Ayes: Evans, Galella Geiger, Quinn, Caffrey

3 Nays: Katsock, Susek, Thomas

Dr. Susek presented Resolution # 7

RESOLUTION

WHEREAS, the recent death of KELLY (CHALKER) VERDEKAL has brought sorrow to her family,

friends, and all who knew her; and

WHEREAS, she is the sister of Karen Charnichko, cafeteria employee for Wilkes-Barre Area School

District; and

WHEREAS, her passing on April 1, 2016 will leave an unfillable void in the lives of all who knew and loved

her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School

Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her parents,

Francis and Helena Chalker; her son, Brandon; grandson Lukas; her sisters, Karen, Patti and Helena; brothers,

Frank and Thomas; and to her entire family.

Wilkes-Barre, PA June 28, 2016

Dr. Susek moved that the Resolution be accepted by Acclamation.

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At this time Dr. Prevuznak made the following statement:

This evening will be the last public meeting for me as superintendent of the Wilkes-Barre Area school district. When I announced my retirement last March I thanked all those who have supported me through the years of service to this school district. I will not be repetitive this evening and revisit my many words of gratitude and thanks to those individuals but rather just briefly focus on the positive contributions and accomplishments that have been achieved by this district over the last few years. At times it appears as though this district, this Board has been criticized from everything to why there is not enough hand sanitizer in the bathrooms at Kistler as to why a Board meeting is held on Monday and not a Tuesday night.

Well quite frankly, despite the criticism and recently incorrect and inaccurate editorial accusations, much has been achieved. Just look at all the educational programs that are the envy of many other school districts. Our AP programs rank among the best in the state, and our instructors have been recognized nationwide. We have implemented a flex schedule that will allow more course offerings to our students and allow for needed remediation in addressing our low PSSA test scores. Our STEM program is the top program in the county and is the model for other districts. Not to mention, the millions of dollars that our graduates have earned in scholarship money through the education they received from our teachers. We have become a leader in student service programs such as suicide prevention and have been an active participating district in the SHINE after school program.

Our security department continues to expand with resource officers available to every school and each school having a security greeter who constantly monitors visitors by the use of metal detectors in order to identify individuals who would present a security risk to our students. We have established a program in working with a local daycare that allows before and after school care for many of our parents and guardians. Our partnership with local institutions of higher learning continues to expand and provides the opportunity for many of our high school students to take college courses. We continue to work with the NAACP in order to promote and attract minority candidates as professional employees of this district. The last few years have seen this district move forward into the future by finally addressing the issue of failing functionally obsolete high schools that have drained the economic life out of this district's budget. Let the accomplishment that this district achieved with the reopening and revitalization of the Mackin school serve as an example of what is yet to come. This district, this Board has in fact much to be proud of. You as a Board have exhibited the courage and the vision to move this district into the future not be stuck in the past.

In conclusion, I want to thank our Board but specifically our Board President who kept us on task, sacrificed greatly of his own time, and worked tirelessly to keep this team together, and quite frankly Coach, it may have been the best coaching job of your career. I thank those Board members who didn't need to be loved by the public or the papers and put their egos on the side in order to do what was correct to keep this district going during the worst of time. I leave with mixed feelings. As stated in the literary classic "A Tale of Two Cities" they were the best times, and they were the worst of times" I have had the honor and privilege of working with some the best and brightest people in my life during my educational career. But the last few have given testimony to the lyrics that the "Times they are a changing. "I have been told by fellow educational retirees, you'll know when it's time to go. I think I reached that point many months ago when I realized that my patience and tolerance for various elements of this job including unacceptable behaviors was at an end. I leave with no regrets and pray for those who are left to continue. My hope is that this district survives and prospers so that our children of this district can enjoy future days of educational success. I thank you for the memories.

Dr. Prevuznak congratulated Mr. Brian Costello on his appointment as Superintendent of the Wilkes-Barre Area School District, effective September 1, 2016. Dr. Prevuznak stated that Mr. Costello has been a loyal and dedicated employee to the Wilkes-Barre Area School District and has been recruited by several School Districts. Dr. Prevuznak noted that Mr. Costello has a deep loyalty and affection for the students and faculty of the Wilkes-Barre Area School District.

# There was no **New Business**

# Solicitors Report

Attorney Wendolowski requested the following motion:

Mr. Evans moved, seconded by Ms. Thomas, to extend the term of office for Leonard B. Przywara as Board Secretary to August 31, 2016. The vote was as follows:

8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

Mr. Evans moved, seconded by Mr. Geiger, to adopt the attached Resolution.

The vote was as follows:

8 Ayes: Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

# RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE WILKES-BARRE AREA SCHOOL DISTRICT LUZERNE COUNTY, PENNSYLVANIA

A RESOLUTION OF WILKES-BARRE AREA SCHOOL DISTRICT, LUZERNE COUNTY, PENNSYLVANIA, SETTING FORTH ITS INTENT TO ISSUE ONE OR MORE SERIES OF FEDERALLY TAXABLE AND/OR TAX EXEMPT GENERAL OBLIGATION BONDS OR NOTES OF THE SCHOOL DISTRICT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED THIRTY-NINE MILLION DOLLARS (\$39,000,000) (THE "BONDS") PURSUANT TO THE ACT OF THE GENERAL ASSEMBLY OF THE COMMONWEALTH OF PENNSYLVANIA, PA.C.S. 53, CHAPTERS 80-82, AS AMENDED, KNOWN AS THE LOCAL GOVERNMENT UNIT DEBT ACT (THE "ACT"); FINDING THAT A PRIVATE SALE BY NEGOTIATION IS IN THE BEST FINANCIAL INTERESTS OF THE SCHOOL DISTRICT; DETERMINING THAT SUCH BONDS SHALL EVIDENCE NONELECTORAL DEBT OF THE SCHOOL DISTRICT; SPECIFYING THAT SUCH INDEBTEDNESS TO BE INCURRED TO PROVIDE FUNDS FOR A CERTAIN PROJECT OF THE SCHOOL DISTRICT CONSISTING OF ALL OR ANY OF THE FOLLOWING: (1) REFUNDING THE SCHOOL DISTRICT'S OUTSTANDING GENERAL OBLIGATION NOTE, SERIES OF 2015; (2) REFUNDING A PORTION OF THE SCHOOL DISTRICT'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES OF 2015; (3) PLANNING, DESIGNING, ENGINEERING, ACQUIRING, CONSTRUCTING, INSTALLING, FURNISHING AND EQUIPPING OF ALTERATIONS, REPLACEMENTS, RENOVATIONS, IMPROVEMENTS AND ADDITIONS TO THE SCHOOL DISTRICT'S FACILITIES, INCLUDING BUT NOT LIMITED TO THE HIGH SCHOOL RENOVATION/REPLACEMENT PROJECT; (4) PURCHASING CAPITAL EQUIPMENT FOR USE BY THE SCHOOL DISTRICT; (5) ADDITIONAL CAPITAL PROJECTS OF THE SCHOOL DISTRICT TO THE EXTENT APPROVED BY THE BOARD OF SCHOOL DIRECTORS OF THE SCHOOL DISTRICT; AND (6) PAYING THE COSTS AND EXPENSES OF ISSUANCE OF THE BONDS: SETTING FORTH THE REASONABLE ESTIMATED USEFUL LIVES OF THE CAPITAL PROJECTS THAT ARE TO BE FINANCED AND REFINANCED BY THE BONDS: ACCEPTING A PROPOSAL FOR THE PURCHASE OF THE BONDS AT PRIVATE SALE BY NEGOTIATION; PROVIDING THAT SUCH BONDS, WHEN ISSUED, SHALL CONSTITUTE A GENERAL OBLIGATION OF THE SCHOOL DISTRICT; FIXING THE DENOMINATIONS, SERIES DESIGNATIONS, DATED DATE, INTEREST PAYMENT DATES, MATURITY DATES, INTEREST RATES, REDEMPTION PROVISIONS. OPTIONAL AND MANDATORY REDEMPTION PROVISIONS (IF APPLICABLE) AND PLACE OF PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SUCH BONDS; AUTHORIZING SPECIFIED OFFICERS OF THE SCHOOL DISTRICT TO CONTRACT WITH THE PAYING AGENT FOR ITS SERVICES IN CONNECTION WITH THE BONDS: SETTING FORTH THE SUBSTANTIAL FORM OF THE BONDS EVIDENCING THE DEBT; AUTHORIZING EXECUTION AND ATTESTATION OF SUCH BONDS: PROVIDING COVENANTS RELATED TO DEBT SERVICE APPLICABLE TO SUCH BONDS TO THE EXTENT REQUIRED BY THE ACT AND PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THE SCHOOL DISTRICT IN SUPPORT THEREOF; CREATING A SINKING FUND FOR EACH SERIES OF BONDS IN CONNECTION WITH

SUCH SERIES OF BONDS, TO THE EXTENT REQUIRED BY THE ACT; DESIGNATING THE PAYING AGENT TO BE THE SINKING FUND DEPOSITARY; PROVIDING A COVENANT TO INSURE PROMPT AND FULL PAYMENT FOR SUCH BONDS WHEN DUE; SETTING FORTH REGISTRATION AND TRANSFER PROVISIONS WITH RESPECT TO SUCH BONDS; AUTHORIZING THE EXECUTION OF ONE OR MORE INVESTMENT AGREEMENTS BY SPECIFIED OFFICERS OF THE SCHOOL DISTRICT (IF APPLICABLE) AND THE PURCHASE OF CERTAIN U.S. TREASURY OBLIGATIONS OR ANY OTHER SECURITIES OR INVESTMENTS IN CONNECTION WITH THE PROJECT AND THE REFUNDING OF THE SCHOOL DISTRICT'S OUTSTANDING GENERAL OBLIGATION NOTE, SERIES OF 2015 AND THE REFUNDING OF A PORTION OF THE SCHOOL DISTRICT'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES OF 2015; AUTHORIZING AND DIRECTING SPECIFIED OFFICERS OF THE SCHOOL DISTRICT TO DO, TO TAKE AND TO PERFORM CERTAIN SPECIFIED, REQUIRED, NECESSARY OR APPROPRIATE ACTS TO EFFECT THE ISSUANCE OF THE BONDS. INCLUDING, WITHOUT LIMITATION, THE PREPARATION OF A DEBT STATEMENT AND BORROWING BASE CERTIFICATE, AND THE FILING OF SPECIFIED DOCUMENTS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, ALL AS REQUIRED BY THE ACT; DECLARING THAT THE DEBT TO BE EVIDENCED BY SUCH BONDS, TOGETHER WITH ALL OTHER INDEBTEDNESS OF THE SCHOOL DISTRICT, WILL NOT BE IN EXCESS OF ANY APPLICABLE LIMITATION IMPOSED BY THE ACT; AUTHORIZING PROPER OFFICERS OF THE SCHOOL DISTRICT TO DELIVER THE BONDS UPON THE APPROVAL OF THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; IF APPLICABLE, SETTING FORTH CERTAIN COVENANTS PRECLUDING THE SCHOOL DISTRICT FROM TAKING ACTIONS WHICH WOULD CAUSE THE BONDS TO BECOME "ARBITRAGE BONDS" OR "PRIVATE ACTIVITY BONDS," AS THOSE TERMS ARE USED IN THE INTERNAL REVENUE CODE OF 1986, AS AMENDED (THE "CODE"), AND APPLICABLE REGULATIONS PROMULGATED THEREUNDER; AUTHORIZING THE EXECUTION OF A CONTINUING DISCLOSURE CERTIFICATE AND COVENANTING TO COMPLY WITH THE PROVISIONS THEREOF, IF APPLICABLE; APPROVING THE PREPARATION, USE AND DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT AND AN OFFICIAL STATEMENT BY THE PURCHASER IN CONNECTION WITH THE MARKETING OF THE BONDS; AUTHORIZING AND DIRECTING THE PREPARATION, EXECUTION AND DELIVERY OF ALL OTHER REQUIRED DOCUMENTS AND THE TAKING OF ALL OTHER REQUIRED ACTION: PROVIDING WHEN THIS RESOLUTION SHALL BECOME EFFECTIVE: PROVIDING FOR SEVERABILITY OF PROVISIONS; AND REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS INSOFAR AS THE SAME SHALL BE INCONSISTENT HEREWITH.

WHEREAS, the Wilkes-Barre Area School District, Luzerne County, Pennsylvania (the "School District"), is a school district of the Commonwealth of Pennsylvania (the "Commonwealth"); and

WHEREAS, the School District, in contemplation of the issuance and sale of one or more series of its federally taxable and/or tax-exempt general obligation bonds or notes in an aggregate principal amount not to exceed Thirty-Nine Million Dollars (\$39,000,000), to provide

funds for and towards certain projects of the School District, has determined that the Bonds (hereinafter defined) shall be offered for sale at a private sale by negotiation pursuant to the provisions of the Local Government Unit Debt Act of the Commonwealth, as reenacted and amended (the "Act") and has determined that a private sale by negotiation is in the best financial interest of the School District; and

WHEREAS, the School District for purposes of this Resolution has determined that each such series of Bonds, issued as either bonds or notes and either federally taxable or tax-exempt will be issued and designated generally as "Wilkes-Barre Area School District, Luzerne County, Pennsylvania, General Obligation [Bonds/Notes], Series of 2016" (collectively, the "Bonds") or such other name or designation including the appropriate designation of the series and year such Bonds are issued as shall be selected by the President of the Board of School Directors of the School District (the "Board") upon delivery of the definitive Bonds in accordance with this Resolution; and

WHEREAS, the Bonds in one or more series shall be issued in the aggregate principal amount not to exceed Thirty-Nine Million Dollars (\$39,000,000); and

WHEREAS, the School District has heretofore issued its \$9,500,000 original principal amount General Obligation Note, Series of 2015, a portion of which remains outstanding (the "2015 Note"); and

WHEREAS, the School District desires to authorize the refunding of the 2015 Note for the purpose of substituting a bonds for a note; and

WHEREAS, the Bonds which are being issued to refund the 2015 Note will not be outstanding through a maturity date that could not have been included in the issue of the 2015 Note; and

WHEREAS, the School District has heretofore issued \$14,945,000 original aggregate principal amount General Obligation Bonds, Series of 2015, a portion of which remains outstanding (the "2015 Bonds"); and

WHEREAS, the School District desires to authorize the refunding of the 2015 Bonds maturing on April 1, 2017 and April 1, 2018, which are currently outstanding in the principal amounts of \$120,000 and \$2,530,000, respectively, and certain interest on the 2015 Bonds, as shown on the attached Schedule 1 (the "Refunded 2015 Bonds"), for the purpose of substituting notes for bonds; and

WHEREAS, the Bonds which are being issued to refund the Refunded 2015 Bonds will not be outstanding through a maturity date that could not have been included in the issue of the 2015 Bonds; and

WHEREAS, the School District has determined to accept the proposal of PNC Capital Markets LLC, Pittsburgh, Pennsylvania, as purchaser of the Bonds (the "Purchaser"), for the purchase of the Bonds, such sale to be conditioned upon, among other things, the receipt of approval from the Department of Community and Economic Development of the

Commonwealth ("DCED" or the "Department") relating to the incurring of the indebtedness to be evidenced by the Bonds; and

WHEREAS, the School District has determined to and desires to accept the proposal of the Purchaser, which proposal is subject to assignment at the direction of the School District as provided therein, and to incur nonelectoral debt in the aggregate principal amount not to exceed Thirty-Nine Million Dollars (\$39,000,000) to fund a certain project (hereinafter described) of the School District pursuant to the provisions of the Act; and

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of the Wilkes-Barre Area School District, Luzerne County, Pennsylvania, in lawful session duly assembled, as follows:

Section 1. Pursuant to the provisions of this Resolution, the School District hereby authorizes and directs the issuance of one or more series of the Bonds in the aggregate principal amount not to exceed Thirty-Nine Million Dollars (\$39,000,000), each such series to be designated generally as the "Wilkes-Barre Area School District, Luzerne County, Pennsylvania, General Obligation [Bonds/Notes], Series of 2016" or such other name or appropriate designation of the series and year such Bonds are issued as shall be selected by the President of Board upon delivery of each series of the definitive Bonds in accordance with this Resolution. The Bonds shall be issued and sold in accordance with the provisions of the Act by private sale by negotiation. In connection therewith, the School District hereby finds and determines that a private sale by negotiation is in the best financial interests of the School District.

Section 2. The School District determines that the debt to be incurred pursuant to this Resolution, and which will be evidenced by the Bonds, shall be nonelectoral debt of the School District

Section 3. The project (the "Project") to be funded with, among other things, the proceeds of the Bonds consists of financing, refinancing and/or reimbursing all or any of the following: (1) refunding the outstanding 2015 Note; (2) refunding the Refunded 2015 Bonds; (3) planning, designing, engineering, acquiring, constructing, installing, furnishing and equipping of alterations, replacements, renovations, improvements and additions to the School District's facilities, including but not limited to the High School Renovation/Replacement Project; (4) purchasing capital equipment for use by the School District; (5) additional capital projects of the School District to the extent approved by the Board; and (6) paying the costs and expenses of issuance of the Bonds.

The remaining realistic estimated useful lives of the projects originally financed by the 2015 Note which are to be refinanced by a portion of the proceeds of the Bonds are at least 30 years. The remaining realistic estimated useful lives of the projects refinanced by the Refunded 2015 Bonds which are to be refinanced by a portion of the proceeds of the Bonds are at least 15 years. The realistic estimated useful lives of the capital projects that are to be financed by a portion of the proceeds of the Bonds are at least 40 years.

It is hereby certified that an aggregate principal amount of the Bonds at least equal to the realistic estimated cost of each such project shall mature prior to the end of the useful life of such project.

Stated installments or maturities of principal of the Bonds will not be deferred beyond the later of one year after the estimated date for the completion of the construction portion of the Project, if any, or two years from the date of issue of the Bonds.

The School District hereby finds and certifies that realistic cost estimates have been obtained for the costs of the Project from financial analysts, registered architects, professional engineers or other persons qualified by experience to provide such estimates.

The Board hereby authorizes and directs its proper officers, agents and employees to execute and to submit to the Pennsylvania Department of Education, at the appropriate time, the appropriate application and other documents and information necessary to obtain state reimbursement with respect to the debt service on the Bonds (including the filing of PLANCON Parts, as and if applicable).

Section 4. In connection with the issuance and sale of the Bonds, the School District, as required by the provisions of the Act, hereby finds, determines and states (a) that the purpose of the refunding of the 2015 Note is to substitute bonds for a note; and (b) that the refunding of the 2015 Note is authorized and permitted under and pursuant to the provisions of Section 8241 of the Act. The School District further finds and determines that the final maturity date of the Bonds issued to effect the refunding of the Refunded 2015 Note does not extend to a date that could not have been included in the 2015 Note issue.

The Board of the School District hereby authorizes and directs its proper officers, agents and employees to execute all documents and take all actions necessary in connection with accomplishing the refunding of the outstanding 2015 Note, including, but not limited to providing notice to PNC Bank, National Association, as purchaser of the 2015 Note, of the refunding in full of the 2015 Note on August 1, 2016, or such other date as selected by the President or Vice President of the Board. In accordance with Section 8246 of the Act, it is the intent of the Board that the 2015 Note shall no longer be outstanding from and after the date of the issuance of the Bonds.

In connection with the issuance and sale of the Bonds, the School District, as required by the provisions of the Act, hereby finds, determines and states (a) that the purpose of the refunding of the Refunded 2015 Bonds is to substitute notes for bonds; and (b) that the refunding of the Refunded 2015 Bonds is authorized and permitted under and pursuant to the provisions of Section 8241 of the Act. The School District further finds and determines that the final maturity date of the Bonds issued to effect the refunding of the Refunded 2015 Bonds does not extend to a date that could not have been included in the 2015 Bonds issue.

The Board of School Directors hereby authorizes and directs its proper officers, agents and employees to execute all documents and take all actions necessary in connection with accomplishing the refunding of the Refunded 2015 Bonds. In accordance with Section 8246 of

the Act, it is the intent of the Board that the Refunded 2015 Bonds shall no longer be outstanding from and after the date of the issuance of the Bonds.

Section 5. Subject to the approval of the Department, as required by the provisions of the Act, the School District shall and does hereby accept the proposal of the Purchaser, for the purchase of the Bonds in accordance with the terms and conditions of this Resolution and the Purchaser's proposal, dated the date of final adoption of this Resolution (the "Proposal"). The sale of the Bonds shall be for an aggregate purchase price of not less than 96% of the aggregate par amount of the Bonds issued by the School District, exclusive of any original issue discount and any original issue premium, plus accrued interest, if any, from the date of the respective series of Bonds to the date of delivery thereof. A copy of the Proposal, as presented to the School District and accepted by this Resolution, is incorporated herein by reference and shall be attached to this Resolution and maintained with the minutes of this meeting. Upon final pricing of the Bonds, the Purchaser will present to the School District an addendum or confirmation to the Proposal for each series of the Bonds setting forth the final terms and conditions of each series of the Bonds, including the final principal amount, interest rates, redemption provisions and purchase price for each series of the Bonds (collectively, the "Addendum"). As long as the terms and conditions set forth in the Addendum satisfy the parameters set forth in this Resolution, the President or Vice President of the Board is hereby authorized and directed to accept and to execute the Addendum in the name and on behalf of the School District, and the Secretary or Assistant Secretary of the School District is hereby authorized and directed to attest to such acceptance and execution. The Proposal is subject to assignment at the direction of the School District as provided therein and the Board of the School District hereby authorizes and directs the President or Vice President of the Board to determine the Purchaser for each series of the Bonds issued hereunder and the President or Vice President are hereby authorized to take any and all actions in connection with such determination and designation.

Section 6. The Bonds, when issued, will be a general obligation of the School District. If any series of the Bonds are issued as tax-exempt obligations, in accordance with the provisions of Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), if appropriate and if applicable to such series, the School District hereby finds, determines and designates or deems designated each of the Bonds of such series as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Code, for the purposes of such Section 265(b) of the Code. The School District determines that it and all entities with which it is aggregated under Section 265(b)(3)(E) of the Code have not issued, and do not reasonably expect to issue, tax-exempt obligations which, in the aggregate, exceed or will exceed Ten Million Dollars (\$10,000,000) during the calendar year 2016. The School District also determines that it will not engage in any action or inaction which will or may cause the Bonds of such series to fail or cease to constitute "qualified tax-exempt obligations" under Section 265(b)(3) of the Code.

Section 7. Each series of Bonds shall be fully registered, without coupons, in substantially the form hereinafter set forth in Section 10. Each series of Bonds shall be dated and shall bear interest from that date at the applicable rates per annum, on the dates (each an "Interest Payment Date") until maturity or prior redemption, as set forth in the definitive Bonds for such series as delivered to the Purchaser in accordance with the provisions hereof, subject, in

each case, to the parameters set forth in Section 8. Each series of Bonds shall be issuable in denominations of \$5,000 or any integral multiple thereof.

Section 8. The Bonds shall bear the maximum rates of interest and shall mature, whether by maturity or mandatory sinking fund redemption on the dates and in the maximum amounts as set forth on Exhibit A attached hereto.

Each series of Bonds shall be issued in such aggregate principal amounts among series, as serial bonds or term bonds and shall be subject to optional and mandatory tender and optional and mandatory sinking fund redemption as set forth in the definitive Bonds as delivered to the Purchaser in accordance with the provisions hereof and the delivery instructions of the Purchaser; provided however that the interest rates on the Bonds, and any serial maturities or mandatory sinking fund redemption amounts shall be within the parameters set forth on Exhibit A attached hereto.

Section 9. The President or Vice President of the Board and the Secretary or Assistant Secretary of the School District are hereby authorized, empowered and directed to contract with Manufacturers and Traders Trust Company, Harrisburg, Pennsylvania, as paying agent, or such other paying agent, which shall be a bank or bank and trust company authorized to do business in the Commonwealth, as may be selected by the President of the Board, upon delivery of each series of the Bonds in accordance with this Resolution (any such paying agent selected in accordance with this Section 9 being hereinafter referred to as the "Paying Agent"), for its services as paying agent and sinking fund depositary in accordance with the terms and conditions of the Proposal, this Resolution and the Act. Payment of the principal of and interest on the Bonds shall be made, when due, in accordance with the provisions of the Bonds, at the corporate trust office of the Paying Agent in lawful money of the United States of America.

Section 10. Each series of Bonds shall be in substantially the form set forth in Exhibit B hereto. The form of the Bonds as submitted to the School District are hereby approved in substantially such form, with such changes, insertions and variations as are necessary or appropriate to reflect the final terms, including, but not limited to, series designation, interest rates, principal amounts, the name or designation and redemption provisions, of the Bonds as specified to the School District in the delivery instructions of the Purchaser and such other changes as the President of the Board may approve upon advice of the Solicitor to the School District, such approval to be evidenced by such officer's execution and delivery of the Bonds.

Section 11. The Bonds shall be executed in the name and on behalf of the School District by the true or facsimile signature of the President or Vice President of the Board and the true or facsimile official seal of the School District shall be affixed thereunto, duly attested by the true or facsimile signature of the Secretary or Assistant Secretary of the School District. Said officers are authorized and directed to execute and attest the Bonds. The execution and delivery of the Bonds in accordance with Section 10 hereof and this Section 11 shall constitute conclusive proof of the approval of the final terms and provisions of the Bonds by the School District.

No Bond constituting one of the Bonds shall be entitled to any benefit under this Resolution nor shall it be valid, obligatory or enforceable for any purpose until such Bond shall

have been registered and authenticated by the Certificate of Authentication endorsed thereon duly signed by the Paying Agent; and the Paying Agent is authorized to register and authenticate the Bonds in accordance with the provisions hereof.

Each series of Bonds shall initially be issued in the form of one fully-registered Bond for the aggregate principal amount of the Bonds of each maturity, which Bonds shall be registered in the name of the Purchaser or Cede & Co., as nominee of The Depository Trust Company ("DTC"), as directed by the Purchaser. The Bonds issued in the name of Cede & Co. in accordance with the provisions of this Section may be issued in typewritten form satisfactory to DTC. Except as provided below all of the Bonds shall be registered in the registration books kept by the Paying Agent or the Trustee, as applicable, in the name of the Purchaser or Cede & Co., as nominee of DTC; provided that if DTC shall request that the Bonds be registered in the name of a different nominee, the Paying Agent shall exchange all or any portion of the Bonds for an equal aggregate principal amount of Bonds of such series registered in the name of such nominee or nominees of DTC. No person other than the Purchaser or DTC or its nominee shall be entitled to receive from the School District or the Paying Agent or the Trustee, as applicable, either a Bond or any other evidence of ownership of the Bonds, or any right to receive any payment in respect thereof unless the Purchaser or DTC or its nominee shall transfer record ownership of all or any portion of the Bonds on the registration books maintained by the Paying Agent or the Trustee, as applicable.

So long as the Bonds or any portion thereof are registered in the name of DTC or any nominee thereof, all payments of the principal or redemption price, if any, of or interest on such Bonds shall be made to DTC or its nominee. Each such payment to DTC or its nominee shall be valid and effective to fully discharge all liability of the School District or the Paying Agent with respect to the principal or redemption price of or interest on the Bonds to the extent of the sum or sums so paid.

The School District and the Paying Agent shall treat DTC (or its nominee) as the sole and exclusive registered owner of the Bonds registered in its name for the purposes of payment of the principal or redemption price of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, giving any notice permitted or required to be given to registered owners of the Bonds, registering the transfer of the Bonds, obtaining any consent or other action to be taken by registered owners of the Bonds and for all other purposes whatsoever; and neither the School District nor the Paying Agent shall be affected by any notice to the contrary. Neither the School District nor the Paying Agent shall have any responsibility or obligation to any participant in DTC, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any such participant, or any other person which is not shown on the registration books of the Paying Agent as being a registered owner, with respect to: (1) the Bonds; (2) the accuracy of any records maintained by DTC or any such participant; (3) the payment by DTC or any such participant of any amount in respect of the principal or redemption price of or interest on the Bonds; (4) any notice which is permitted or required to be given to registered owners of the Bonds; (5) the selection by DTC or any such participant of any person to receive payment in the event of a partial redemption of the Bonds; or (6) any consent given or other action taken by DTC as the registered owner of the Bonds.

So long as the Bonds or any portion thereof are registered in the name of DTC or any nominee thereof, all notices required or permitted to be given to the registered owners of the Bonds under this Resolution shall be given to DTC.

In connection with any notice or other communication to be provided to registered owners of the Bonds pursuant to this Resolution by the School District or the Paying Agent with respect to any consent or other action to be taken by registered owners of the Bonds, DTC shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action, provided that the School District or the Paying Agent may establish a special record date for such consent or other action. The School District or the Paying Agent shall give DTC notice of such special record date not less than 10 calendar days in advance of such special record date to the extent possible.

The book-entry system for registration of the ownership of the Bonds may be discontinued at any time if: (1) after notice to the School District and the Paying Agent, DTC determines to resign as securities depository for the Bonds; (2) after notice to DTC and the Paying Agent, the School District determines that continuation of the system of book-entry transfers through DTC (or through a successor securities depository) is not in the best interests of the School District or the beneficial owners of the Bonds. In any such event, unless the School District appoints a successor securities depository, the Bonds shall be delivered in registered certificate form to such persons, and in such maturities and principal amounts, as may be designated in writing by DTC, but without any liability on the part of the School District or the Paying Agent for the accuracy of such designation. Whenever DTC requests the School District and the Paying Agent to do so, the School District and the Paying Agent or the Trustee, as applicable, shall cooperate with DTC in taking appropriate action after reasonable written notice to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Section 12. The School District covenants to and with the registered owners from time to time of the Bonds that the School District (i) shall include in its budget in each fiscal year the amount of the debt service for each fiscal year of the School District in which such sums are payable, (ii) shall appropriate from its general revenues in each such fiscal year the amount required to pay debt service on the Bonds for such year, and (iii) shall duly and punctually pay or cause to be paid from its sinking fund or any other of its revenues or funds the principal amount of the Bonds and the interest due thereon at the dates and place and in the manner stated therein, according to the true intent and meaning thereof. For such budgeting, appropriation and payment, the School District shall and does pledge, irrevocably, its full faith, credit and taxing power. As provided in Section 8104 of the Act, the foregoing covenant of the School District shall be enforceable specifically.

Section 13. The School District hereby covenants to create and there is hereby created, pursuant to Section 8221 of the Act, one or more sinking funds for the Bonds corresponding to each series of Bonds issued, each such sinking fund to be known as "Sinking Fund - Wilkes-Barre Area School District, Luzerne County, Pennsylvania, General Obligation [Bonds/Notes], Series of 2016" (collectively, the "Sinking Fund") or such other name or designation to coincide with the series of Bonds issued and the year issued as selected by the

proper officers of the School District shall be established with the Paying Agent and administered in accordance with applicable provisions of the Act and this Resolution.

Section 14. The Paying Agent shall be the "sinking fund depositary" with respect to the Sinking Fund created pursuant to Section 13. The School District covenants and agrees to deposit in the Sinking Fund, on or before each Interest Payment Date, an amount which shall be sufficient to permit the Paying Agent to pay on such Interest Payment Date all principal and accrued interest becoming due with respect to the Bonds. After such deposit, the Paying Agent shall, without further authorization or direction from the School District or any of its officials, upon proper and timely presentation, execution and surrender of the Bonds, with respect to the payment of principal of the Bonds, or at the Interest Payment Date, with respect to the payment of interest on the Bonds, withdraw moneys from the Sinking Fund and apply such moneys to the prompt and full payment of such obligations in accordance with the terms thereof, the terms and conditions of this Resolution and the provisions of the Act.

Each Bond shall bear interest from the Interest Payment Date next Section 15. preceding the date of registration and authentication of such Bonds, unless (a) such Bonds are registered and authenticated as of an Interest Payment Date, in which event such Bonds shall bear interest from said Interest Payment Date; or (b) the Bonds are registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding Interest Payment Date, in which event such Bonds shall bear interest from such Interest Payment Date, or (c) the Bonds are registered and authenticated on or prior to the Record Date preceding the first Interest Payment Date, in which event such Bonds shall bear interest from the dated date thereof, or (d) as shown by the records of the Paying Agent, interest on such Bonds shall be in default, in which event such Bonds shall bear interest from the date on which interest was last paid on such Bonds. Interest shall be paid as set forth in the definitive Bonds, until the principal sum is paid, Interest on the Bonds is payable by check drawn on the Paying Agent which shall be mailed to the registered owner whose name and address shall appear, at the close of business on the day next preceding each Interest Payment Date or such other day approved by the President or Vice President of the Board upon delivery of each series of the definitive Bonds in accordance with this Resolution (the "Record Date"), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of the Bonds subsequent to such Record Date and prior to such Interest Payment Date, unless the School District shall be in default in payment of interest due on such Interest Payment Date. In the event of any such default, such defaulted interest shall be payable to the person in whose name the Bonds are registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owners of the Bonds not less than ten (10) days preceding such special record date or such other day approved by the President or Vice President of the Board upon delivery of each series of the definitive Bonds in accordance with this Resolution. Such notice shall be mailed to the persons in whose names the Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing or such other day approved by the President or Vice President of the Board upon delivery of each series of the definitive Bonds in accordance with this Resolution.

If the date for payment of the principal of or the interest on any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized by law or executive order to remain closed, then the payment of such principal or

interest need not be made on such date, but may be made on the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to remain closed, with the same force and effect as if made on the nominal date of redemption, and no interest shall accrue after such date.

The School District and the Paying Agent shall not be required: (i) to issue or to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of Bonds to be redeemed and ending at the close of business on the day on which the applicable notice of redemption is given, or (ii) to register the transfer of or exchange any portion of any Bond selected for redemption, in whole or in part until after the date fixed for redemption. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate.

The Bonds shall be transferable or exchangeable by the registered owner thereof upon surrender thereof to the Paying Agent at its principal corporate trust office, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner thereof or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of the Bonds in the registration books of the School District maintained by the Paying Agent and shall authenticate and deliver in the name of the transferee or transferees new fully registered Bonds of authorized denominations of the same series and maturity for the aggregate amount which the transferee or transferees are entitled to receive at the earliest practicable time.

The School District and the Paying Agent may deem and treat the persons in whose names the Bonds shall be registered on the registration books of the School District maintained by the Paying Agent as the absolute owners thereof for all purposes, whether such Bonds shall be overdue or not, and payment of the principal of and/or interest on the Bonds shall be made only to or upon the order of the registered owners thereof or their legal representatives, but such registration may be changed, as herein and in the Bonds provided. All such payments shall be valid and effectual to satisfy in full and discharge the liability of the School District upon the Bonds so paid, to the extent of the sum or sums so paid, and neither the School District nor the Paying Agent shall be affected by any notice to the contrary.

The School District shall cause to be kept, and the Paying Agent shall keep, at the principal corporate trust office of the Paying Agent, books for the registration, exchange and transfer of Bonds in the manner provided herein and therein so long as the Bonds shall remain outstanding. Such registrations, exchanges and transfers shall be made without charge to bondholders, except for actual costs, including postage, insurance and any taxes or other governmental charges required to be paid with respect to the same.

Section 16. If necessary, the School District hereby approves the execution of one or more investment agreements, the purchase of certain U.S. Treasury obligations or any other securities or investments (the "Investments") for investment of the proceeds of the Bonds and in connection with the Project and the refunding of the 2015 Note. The School District hereby authorizes and directs the President or Vice President of the Board to execute and the Secretary or Assistant Secretary of the School District to attest any investment agreement on

behalf of the School District, in the form approved by the Solicitor of the School District. The Investments shall be limited to those authorized under law for proceeds of the Bonds.

The President or Vice President of the Board or the Secretary or Assistant Secretary of the School District are each hereby authorized and directed, in the name and on behalf of the School District: (a) to prepare, execute and certify the debt statement and borrowing base certificate required by the Act; (b) to prepare, execute and file with the Department, as required by Section 8111 of the Act, a duly attested copy of this Resolution, with proofs of proper publication, the accepted Proposal of the Purchaser and a complete and accurate transcript of the proceedings relating to the incurring of the debt to be evidenced by the Bonds, including the debt statement and borrowing base certificate; (c) to pay or to cause to be paid to the Department all proper filing fees required by the Act in connection with the foregoing; (d) to pay or cause to be paid from proceeds of the Bonds or otherwise, all costs and expenses incurred by the School District in connection with the issuance of the Bonds; (e) to advertise the adoption of this Resolution, as required by the Act; and (f) to take any and all other action, and to execute and deliver any and all documents and other instruments, required or permitted by the Act or by the Proposal of the Purchaser, or which they, in their sole discretion, may deem necessary, proper or desirable to effect the issuance of the Bonds, to the extent not inconsistent with this Resolution or applicable law.

Furthermore, the President or Vice President of the Board or the Secretary or Assistant Secretary of the School District are each authorized and directed, if necessary or desirable, to cause to be prepared and filed with the Department appropriate statements required by Section 8026 of the Act which are necessary to qualify the nonelectoral or lease rental debt of the School District, which is subject to exclusion of self-liquidating or subsidized debt, for exclusion from the appropriate debt limits of the School District as self-liquidating or subsidized debt.

Section 18. It is hereby declared that the debt to be evidenced by the Bonds, together with all other indebtedness of the School District, is not in excess of any applicable limitation imposed by the Act upon the incurring of debt by the School District.

Section 19. The proper officers of the School District are hereby authorized and directed to deliver the Bonds to the Purchaser, upon due registration and authentication thereof as provided for herein, upon receipt of full and proper payment of the purchase price therefor, provided, however, that such delivery shall be effected only after the Department has certified its approval pursuant to Section 8204 of the Act.

Section 20. If any series of the Bonds are issued as tax-exempt obligations, the School District covenants to and with the registered owners of the Bonds of such series that it will make no use of the proceeds of such issue or do or suffer any other action which, if such use or action had been reasonably expected on the date of issue of such Bonds of such series, would cause such series of Bonds to be "arbitrage bonds" or "private activity bonds" as those terms are defined in Section 148 and Section 141 of the Code and the applicable regulations thereunder. If applicable, the School District further covenants that it will comply with the requirements of such Section 148 and Section 141 and with the regulations thereunder throughout the term of such issue. In addition, the President or Vice President of the Board, being the officials

responsible for issuing the Bonds of such series, attested by the Secretary or Assistant Secretary of the School District, are hereby authorized and directed to execute and deliver, in the name and on behalf of the School District, any and all documents or other instruments which Bond Counsel may reasonably request in connection with the providing of its opinion that the Bonds of such series are not "arbitrage bonds" or "private activity bonds" within the meanings of Section 148 and Section 141 of the Code and the regulations promulgated thereunder, including, without limitation, a certificate dated the date of issuance and delivery of the Bonds of such series, which certificate shall set forth the reasonable expectations of the School District as to the amount and use of the proceeds of the Bonds of such series.

Section 21. The School District hereby authorizes and directs the proper officers, agents and employees to execute any and all other documents and to take any and all action necessary in connection with the Project to cause the 2015 Note to "no longer be deemed to be outstanding" as of the date of delivery of the Bonds, within the meaning and for the purposes of Section 8250 of the Act and to pay the principal of and interest due on the 2015 Note when due.

Section 22. The President or Vice President of the Board and the Secretary or Assistant Secretary of the School District are hereby authorized to execute the Continuing Disclosure Certificate (hereinafter defined) on behalf of the School District and the School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate as required by applicable law. Notwithstanding any other provision of this Resolution, failure of the School District to comply with the Continuing Disclosure Certificate shall not be considered an event of default hereunder or on the Bonds; however, any Bondholder or Beneficial Owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the School District to comply with its obligations under this Section.

As used herein, the term "Continuing Disclosure Certificate" shall mean that certain Continuing Disclosure Certificate or Certificates to be executed by the School District in order to comply with Securities and Exchange Commission Rule 15c2-12, and dated the date of issuance and delivery of each series of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

As used herein, the term "Beneficial Owner" shall mean any person which has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Bonds (including persons holding Bonds through nominees, depositories, or other intermediaries).

Section 23. If determined to be advantageous to the School District by the President or Vice President of the Board, the Board hereby authorizes and directs the purchase of a municipal bond insurance policy (the "Municipal Bond Insurance Policy") to be issued by a municipal bond insurer (the "Insurer") acceptable to the Purchaser and the President or Vice President of the Board insuring the payment when due of the principal of and interest on the Bonds as provided therein. Proper officers of the School District are authorized and directed to take all required, necessary and/or appropriate action with respect to such insurance, including the payment of the premium thereof.

The President or Vice President of the Board and the Secretary or Assistant Secretary of the School District are hereby authorized and directed to execute any and all insurance agreements and certificates with or for the benefit of the Insurer as may be necessary regarding the issuance of the Bonds and the delivery of the Municipal Bond Insurance Policy and acceptable to such officers executing the same.

Section 24. The School District hereby approves the preparation, use and distribution of a Preliminary Official Statement by the Purchaser in connection with the marketing of the Bonds. The President or Vice President of the Board is hereby authorized to execute and approve a final Official Statement relating to the Bonds and any amendments or supplements to the same, provided that the final Official Statement and any amendments and/or supplements shall have been approved by the Solicitor to the School District. The Purchaser is hereby authorized to use such final Official Statement (and any amendments or supplements thereto) in connection with the sale of the Bonds.

Section 25. In connection with the issuance of the Bonds and the School District's other outstanding bonds and notes, the Board hereby adopts the Tax Exempt Bond Compliance Program and Continuing Disclosure Compliance Program Procedures attached hereto as Exhibit "C".

Section 26. The School District hereby appoints and engages Stevens & Lee, P.C., to act as Bond Counsel to the School District in connection with the issuance of the Bonds and to facilitate the intent of this Resolution.

Section 27. All expenses incurred in connection with issuance of the Bonds shall be paid out of the proceeds derived from the issuance of the Bonds or from other available funds of the School District and the President or Vice President of the Board is authorized to approve requests for payment of such expenses and to pay or direct the payment of such expenses.

Section 28. The President or Vice President of the Board and the Secretary or Assistant Secretary of the School District are hereby authorized and directed to execute and deliver such other documents and to take such other action as may be necessary or appropriate in order to effect the execution, issuance, sale and delivery of the Bonds, all in accordance with this Resolution.

Section 29. The proper officers of the School District are hereby authorized, jointly and severally, to do any and all other things necessary to effectuate the issuance, execution, delivery and sale of the Bonds and the financing of the Project, including the execution and delivery of any and all additional documents, representations, declarations, loan agreements, reimbursement agreements, security agreements, promissory notes, intercreditor agreements, derivative and/or interest rate management agreements, escrow agreements, assignments, financing statements, certificates, authorizations, contracts, agreements, insurance binders and other papers as may be necessary to effectuate any of the foregoing, and such execution and delivery shall be conclusive evidence of the authorization and approval thereof by the School District.

Section 30. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of the School District that the remainder of this Resolution shall remain in full force and effect.

Section 31. All resolutions or parts of resolutions, insofar as the same shall be inconsistent herewith, shall be and the same expressly hereby are repealed.

Section 32. This Resolution shall be effective in accordance with Section 8003 of the Act.

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# DULY RESOLVED, THIS 28TH DAY OF JUNE, 2016, BY THE BOARD OF SCHOOL DIRECTORS OF THE WILKES-BARRE AREA SCHOOL DISTRICT, LUZERNE COUNTY, PENNSYLVANIA, IN LAWFUL SESSION DULY ASSEMBLED.

WILKES-BARRE AREA SCHOOL DISTRICT Luzerne County, Pennsylvania

| Ву:       |           |  |
|-----------|-----------|--|
|           | President |  |
|           |           |  |
| Attacts   |           |  |
| Attest: _ | Secretary | m derentida esperialega, paine y desploitation de consciliato en del menor el alterno con con- |
|           |           |  |
| (SEAL)    |           |  |

#### SCHEDULE 1

#### **REFUNDED 2015 BONDS**

Wilkes-Barre Area School District Series of 2015 Debt Service Refunded

| Payment<br><u>Date</u> | Par<br>Amount | Interest     | Debt<br>Service | Annual Debt Service |
|------------------------|---------------|--------------|-----------------|---------------------|
| 10/01/2016             |               | 317,650.00   | 317,650.00      | *                   |
| 04/01/2017             | 120,000 -     | 317,650.00   | 437,650.00      | 755,300.00          |
| 10/01/2017             |               | 316,450.00   | 316,450.00      |                     |
| .04/01/2018            | 2,530,000     | 316,450.00   | 2,846,450.00    | 3,162,900.00        |
|                        |               | Service Holy |                 |                     |

2,650,000 1,268,200.00 3,918,200.00 3,918,200.00

#### EXHIBIT A

## MAXIMUM DEBT SERVICE SCHEDULE FOR BONDS

Series 2016 Bonds Settlement Date 08/01/2016 Debt Service Schedule - NTE NTE Annual Payment Par Coupon Debt Debt Date <u>Amount</u> (%) <u>Interest</u> Service Service 02/01/2017 1,365,000.00 1,365,000.00 08/01/2017 50,000 7.000 1,365,000.00 1,415,000.00 2,780,000.00 02/01/2018 1,363,250.00 1,363,250.00 08/01/2018 50,000 7.000 1,363,250.00 1,413,250.00 2,776,500.00 02/01/2019 1,361,500.00 1,361,500,00 7.000 08/01/2019 50,000 1,361,500.00 1,411,500.00 2,773,000.00 02/01/2020 1,359,750.00 1,359,750.00 08/01/2020 50,000 7.000 1,359,750.00 1,409,750.00 2,769,500.00 02/01/2021 1,358,000.00 1,358,000.00 50,000 08/01/2021 7.000 1,358,000.00 1,408,000.00 2,766,000.00 02/01/2022 1,356,250.00 1,356,250.00 08/01/2022 50,000 7.000 1,356,250.00 1,406,250.00 2,762,500.00 02/01/2023 1,354,500.00 1,354,500.00 1,715,000 08/01/2023 7.000 1,354,500.00 3,069,500.00 4,424,000.00 02/01/2024 1,294,475.00 1,294,475.00 08/01/2024 1,835,000 7.000 1,294,475.00 3,129,475.00 4,423,950.00 02/01/2025 1,230,250.00 1,230,250.00 08/01/2025 1,965,000 7.000 1,230,250.00 3,195,250.00 4,425,500.00 02/01/2026 1,161,475.00 1,161,475.00 08/01/2026 2,105,000 7.000 1,161,475.00 3,266,475.00 4,427,950.00 02/01/2027 1,087,800.00 1,087,800.00 08/01/2027 2,250,000 7.000 1,087,800.00 3,337,800.00 4,425,600.00 02/01/2028 1,009,050.00 1,009,050.00 08/01/2028 2,405,000 7.000 1,009,050.00 3,414,050.00 4,423,100.00 02/01/2029 924,875.00 924,875.00 08/01/2029 2,575,000 7.000 924,875.00 3,499,875.00 4,424,750.00 02/01/2030 834,750.00 834,750.00 2,755,000 08/01/2030 7.000 834,750.00 3,589,750.00 4,424,500.00 02/01/2031 738,325,00 738,325.00 08/01/2031 2,950,000 7.000 738,325.00 3,688,325.00 4,426,650.00 02/01/2032 635,075.00 635,075.00 08/01/2032 3,155,000 7.000 635,075.00 3,790,075.00 4,425,150.00 02/01/2033 524,650.00 524,650.00 08/01/2033 3,375,000 7.000 524,650.00 3,899,650.00 4,424,300.00 02/01/2034 406,525.00 406,525.00 08/01/2034 3,615,000 7.000 406,525.00 4,021,525.00 4,428,050.00 02/01/2035 280,000.00 280,000.00 08/01/2035 3,865,000 7.000 280,000.00 4,145,000.00 4,425,000.00 02/01/2036 144,725.00 144,725.00 08/01/2036 4,135,000 7.000 144,725.00 4,279,725.00 4,424,450.00 39,000,000 39,580,450,00 78,580,450.00 78,580,450.00

**Dated Date** 

08/01/2016

Wilkes-Barre Area School District

#### EXHIBIT B

#### (BOND FORM)

| REGISTERED<br>NUMBER R  |  | REGISTERED<br>\$  |
|---|--|---|
| Unless this certificate is presented by an authorized representative of The Depository Trust Company ("DTC"), a New York corporation, to the School District or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein. |  |   |
| WILKES-BARRE AREA SO<br>LUZERNE COUNTY, PI  |  |   |
| GENERAL OBLIGATION SERIES OF  | 8m JB  |   |
| INTEREST RATE MATURITY DATE   | DATED DATE<br>OF SERIES  | CUSIP   |
| REGISTERED OWNER CEDE & CO.   |  |   |
| PRINCIPAL AMOUNT \$   |  |   |
| KNOW ALL MEN BY THESE PRESS District, Luzerne County, Pennsylvania (the "School the laws of the Commonwealth of Pennsylvania (the hereby acknowledges itself to be indebted and promi Owner hereof, or registered assigns, on the maturity redemption, as hereinafter provided), upon presentate Amount shown above and to pay semiannually on to maturity or redemption (each an "Interest Payment registered owner hereof, interest on such principal su the Interest Payment Date next preceding the date of Wilkes-Barre Area School District, Luzerne County,  | District"), a School District "Commonwealth"), for values to pay to the order of the date stated hereon (or upon ion and surrender hereof, the of the Date"), beginning m, at the rate per annum state registration and authentica | et existing under due received, ne Registered a prior ne Principal each year prior to the eated hereon, from tion of this |

[Bond/Note], Series \_\_ of 2016 (the "Bond"), unless (a) this Bond is registered and authenticated as of an Interest Payment Date, in which event this Bond shall bear interest from such Interest

Payment Date, or (b) this Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding Interest Payment Date, in which event such Bond shall bear interest from such Interest Payment Date, or (c) this Bond is registered and authenticated on or prior to the Record Date preceding \_\_\_\_\_, in which event such Bond shall bear interest from \_\_\_\_\_, or (d) as shown by the records of Manufacturers and Traders Trust Company, as paying agent, at its offices located in Harrisburg, Pennsylvania, or its successor (the "Paying Agent"), interest on such Bond shall be in default, in which event such Bond shall bear interest from the date on which interest was last paid on such Bond. Interest on each Bond is payable by check drawn on the Paying Agent, which shall be mailed to the registered owner whose name and address shall appear, at the close of business on the fifteenth (15th) day next preceding each Interest Payment Date (the "Record Date"), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of the Bond subsequent to such Record Date and prior to such Interest Payment Date, unless the School District shall be in default in payment of interest due on such Interest Payment Date. In the event of any such default, such defaulted interest shall be payable to the person in whose name the Bond is registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owners of Bonds (hereinafter defined) not less than ten (10) days preceding such special record date. Such notice shall be mailed to the persons in whose names the Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing.

Whenever the due date for payment of interest on or principal of the Bonds or the date fixed for redemption of any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized by law or executive order to remain closed, then payment of such interest, principal, or redemption price need not be made on such date, but may be made on the next succeeding day which is not a Saturday, Sunday, legal holiday or a day upon which banks are authorized by law or executive order to remain closed, with the same force and effect as if made on the due date for payment of principal, interest or redemption price and no interest shall accrue thereon for any period after such due date.

| This Bond is one of a series of bonds of the School District known general          | ly as " |
|---|---------|
| Wilkes-Barre Area School District, Luzerne County, Pennsylvania, General Obligation |         |
| [Bonds/Notes], Series of 2016," dated (the "Bonds"), issued by the School           | 1       |
|   | Dollars |
| (\$   |         |

The Bonds are in fully registered form, without coupons, and have been authorized and issued in accordance with the Local Government Unit Debt Act of the Commonwealth (the "Act"), without the assent of the electors, pursuant to a resolution (the "Resolution") of the Board of School Directors of the School District (the "Board") duly adopted on June 28, 2016. The terms and provisions of the Resolution are hereby incorporated by reference as if set forth fully herein. The Bonds are issuable only as fully registered bonds in denominations of \$5,000 or any integral multiple thereof.

The School District has covenanted in the Resolution that it shall include in its budget the amount of the debt service for each fiscal year of the School District in which principal and/or interest on the Bonds is payable, that it shall appropriate from its general

revenues any such sums for the payment of such debt service and that it shall duly and punctually cause to be paid when due principal and interest on the Bonds.

[If the interest on the Bonds is determined to be tax-exempt, the following language will apply: In the Resolution, the School District has covenanted to and with registered owners of the Bonds that it will make no use of the proceeds of the Bonds, or do or suffer any other action, which, if such use or action had been reasonably expected on the date of issuance of the Bonds, would cause the Bonds to be "arbitrage bonds" or "private activity bonds" as those terms are defined in Section 148 and Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"), and the applicable regulations thereunder.]

This Bond shall not be entitled to any benefit under the Resolution nor shall it be valid, obligatory or enforceable for any purpose until this Bond shall have been authenticated by the Paying Agent.

If the interest on the Bonds is determined to be tax-exempt, the following

language may apply: This Bond has been designated, in the Resolution, by the School District, as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3)(B) of the Code.] The Bonds maturing on or after , shall be subject to redemption. prior to maturity, at the option of the School District, in whole or in part, in any order of maturities, at any time on or after \_\_\_\_\_\_, at a price equal to 100% of the principal amount of the Bonds to be redeemed and accrued interest thereon to the date fixed for such optional redemption. In the event that less than all of the Bonds of a particular maturity are to be redeemed, the Bonds of such maturity to be redeemed shall be drawn by lot by the Paying Agent. The Bonds stated to mature on \_\_\_\_\_ \_\_\_\_, are subject to mandatory of the years (at a price equal to the redemption prior to maturity on principal amount of the Bonds called for mandatory redemption plus accrued interest thereon to the date fixed for such mandatory redemption) and in the principal amounts as set forth in the following schedule, as drawn by lot by the Paying Agent: Principal Amount Year

\* at maturity

In lieu of such mandatory redemption, the Paying Agent, on behalf of the School District, may purchase, from money in the Sinking Fund, or the School District may tender to the Paying Agent, all or part of the Bonds subject to mandatory redemption in any such year.

If a Bond is of a denomination larger than \$5,000, a portion of such Bond may be redeemed. For the purposes of redemption, such Bond shall be treated as representing that number of Bonds which is obtained by dividing the principal amount thereof by \$5,000, each \$5,000 portion of such Bond being subject to redemption. In the event of a partial redemption of

a Bond, payment of the redemption price shall be made only upon surrender of such Bond in exchange for Bonds of authorized denominations in an aggregate principal amount equal to the unredeemed portion of the principal amount thereof.

Any redemption of Bonds shall be upon notice effected by mailing a copy of the redemption notice by first-class mail, postage prepaid, such notice to be sent not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption, addressed to the registered owners of Bonds to be redeemed at their addresses shown on the registration books kept by the Paying Agent as of the date the Bonds are selected for redemption; provided, however, that failure to give such notice by mailing, or any defect therein or in the mailing thereof, shall not affect the validity of any proceeding for redemption of other Bonds called for redemption as to which proper notice has been given.

If at the time of mailing of the notice of redemption the School District shall not have deposited with the Paying Agent moneys sufficient to redeem all the Bonds called for redemption, such notice may state that it is conditional, that is, subject to the deposit of the redemption moneys with the Paying Agent no later than the opening of business on the redemption date, and such notice shall be of no effect unless such moneys are so deposited.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof shall cease to be entitled to any benefit or security under the Resolution, and registered owners of such Bonds shall have no rights with respect to such Bonds, except to receive payment of the principal of and accrued interest on such Bonds to the date fixed for redemption.

This Bond may be transferred or exchanged by the registered owner hereof only upon surrender of this Bond to the Paying Agent at its principal corporate trust office, accompanied by a written instrument or instruments of transfer in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner of this Bond or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of this Bond in the registration books maintained by the Paying Agent and shall authenticate and deliver in the name of the transferee or transferees a new fully registered bond or bonds of the same series and of authorized denominations of the same maturity and form for the aggregate amount which the transferee is entitled to receive at the earliest practicable time. The School District and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof (whether or not this Bond shall be overdue) for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and the School District and the Paying Agent shall not be affected by any notice to the contrary. All payments made to the registered owner of a Bond, as herein provided, shall be valid and effectual to satisfy in full and discharge the liability of the School District upon the Bond as paid.

The School District and the Paying Agent shall not be required: (i) to issue or to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection

of Bonds to be redeemed and ending at the close of business on the day on which the applicable notice of redemption is given, or (ii) to register the transfer of or exchange any portion of any Bond selected for redemption, in whole or in part until after the date fixed for redemption. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same maturity and interest rate.

The School District has caused CUSIP numbers to be printed on the Bonds as a convenience to bondholders. No representation is made as to the accuracy of such numbers as printed on the Bonds.

No recourse shall be had for the payment of the principal of or interest on this Bond, or for any claim based hereon or on the Resolution, against any member, officer or employee, past, present, or future, of the School District or of any successor body, as such, either directly or through the School District or any such successor body, under any constitutional provision, statute or rule of law, or by the enforcement of any assessment or by any legal or equitable proceeding or otherwise, and all such liability of such members, officers or employees is released as a condition of and as consideration for the issuance of this Bond.

Economic Development of the Commonwealth for the School District to issue and deliver this Bond has been duly given pursuant to the Act; that all acts, conditions and things required by the laws of the Commonwealth to exist, to have happened or to have been performed, precedent to or in connection with the issuance of this Bond or in the creation of the debt of which this Bond is evidence, exist, have happened and have been performed in regular and due form and manner as required by law; that this Bond, together with all other indebtedness of the School District is within every debt and other limit prescribed by the Constitution and the statutes of the Commonwealth; that the School District has established with the Paying Agent, as Sinking Fund Depositary, a sinking fund for the Bonds and shall deposit therein amounts sufficient to pay the principal of and interest on the Bonds as the same shall become due and payable; and that for the prompt and full payment of all obligations of this Bond, the full faith, credit and taxing power of the School District are hereby irrevocably pledged.

| Pennsylvania, has caused this Bond to be sthe President of Board and its corporate se signature of the Secretary of the School Di | signed in its name<br>al to be hereunder | and on its behalf by<br>affixed, duly attest | y the signatures of<br>ted by the |
|---|--|--|-----------------------------------|
|   | WILKES-BAR<br>Luzerne County             | RE AREA SCHOC<br>y, Pennsylvania             | OL DISTRICT                       |
| (SEAL)  | Ву:                                      | President                                    |                                   |
|   | Ву:                                      | Secretary                                    |                                   |

### STATEMENT OF INSURANCE

[To Come]

# (FORM OF PAYING AGENT'S CERTIFICATE)

#### CERTIFICATE OF AUTHENTICATION

It is certified that this Bond is one of the Bonds described in the within-mentioned Resolution.

| Resolution.                              |  |
|--|--|
|  | MANUFACTURERS AND TRADERS TRUST COMPANY, as Paying Agent |
|  | By:Authorized Officer                                    |
| Date of Registration and Authentication: |  |
|  |  |

# (FORM OF ASSIGNMENT)

#### ASSIGNMENT

| undersianed  | hereby sells, assigns and                   |   |
|--|---|---|
| unocisignou,   | , nervoy sens, assigns and                  |   |
|  | Name  | (the "Transferee")  |
|  | Address                                     |   |
|  | Social Security or<br>Federal Employer Idea | ntification No.   |
|  |   | nder, and hereby irrevocably constitutes and appoints as attorney to transfer the within Bond on the  |
| books kept fo  | or registration thereof, w                  | ith full power of substitution in the premises.   |
| Date:  |   |   |
| Signature Gu   | uaranteed:                                  | NOTICE: No transfer will be made in the name of the Transferee, unless the signature(s) to this assignment correspond(s) with the name(s) as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever and the Social Security or Federal Employer Identification Number of the Transferee is supplied. If the Transferee is a trust, the names and Social Security or Federal Employer Identification Numbers of |
| NOTICE: Signature(s) must<br>be guaranteed by an approved<br>eligible guarantor institu-<br>tion, an institution which<br>is a participant in a<br>Securities Transfer Associa-<br>tion recognized signature<br>guarantee program. |   | the settlor and beneficiaries of the trust, the Federal Employer Identification Number and date of the trust, and the name of the trustee should be supplied.   |

(END OF BOND FORM)

#### EXHIBIT "C"

TAX EXEMPT BOND COMPLIANCE PROGRAM AND CONTINUING DISCLOSURE COMPLIANCE PROGRAM PROCEDURES

#### WILKES-BARRE AREA SCHOOL DISTRICT

#### **BOND COMPLIANCE PROCEDURES**

Subject:

Tax Exempt Bonds Compliance Program and Continuing Disclosure Compliance

Program

Approval Date: June 28, 2016

- I. Standard: Wilkes-Barre Area School District (the "School District") shall maintain the tax exempt status of tax-exempt bonds or notes issued for its benefit and insure compliance with 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934 ("Rule 15c2-12").
- II. Purpose: To provide written procedures and a process by which the School District will (a) monitor and continually update its use of bond proceeds and bond financed facilities throughout the term of any Bonds or Notes issued for its benefit and (b) monitor and comply with its continuing disclosure obligations under Rule 15c2-12.

#### III. Implementation:

#### A. Responsible Persons

- 1. The responsible persons are:
  - i. The Business Manager of the School District shall be responsible for the tracking of expenditures and receipts of bond proceeds and keeping the applicable records thereof;
  - ii. The Business Manager shall be responsible for reviewing and monitoring the private use, if any, of the School District's tax exempt financed facilities and the review of any management or service provider contracts, leases or other contractual arrangements relating to the use of the bond financed facilities to determine compliance with the safe harbors established by Rev. Proc. 97-13, as amended modified or superseded, and keeping all applicable records relating to such use and determinations;
  - iii. The Business Manager shall be responsible for reviewing and monitoring the investment of any bond proceeds and determining whether investments were made in accordance with the applicable safe harbor for determining fair market value and maintaining all such records together with the records of receipts and expenditures of bond proceeds;

- iv. The Business Manager shall be responsible for monitoring the School District's rebate obligations and, if applicable, engaging a rebate consultant and causing such consultant to undertake a rebate analysis and the preparation of a written report with respect to the School District's rebate obligations. The Business Manager shall be responsible for ensuring that the School District makes timely payment of all amounts owed to the U.S. Treasury, if any;
- v. The Business Manager shall be responsible to file all annual and listed event notices in compliance with Rule 15c2-12; and
- vi. The Business Manager shall be responsible to review the reports, at least annually with counsel, and confirm that the procedures set forth herein are being followed.
- The Business Manager may, in his or her discretion, appoint or retain other responsible persons to assist or advise the foregoing responsible persons in their tasks.

#### B. Tracking of Bond Proceeds

- The Business Manager shall create and maintain spreadsheets for each bond issue which will track the date, amount, and purpose of each receipt of and expenditure of bond proceeds. Back up documentation (either hard copy or in electronic form (if compliant with Rev. Proc. 97-22)) for each receipt or expenditure shall be retained as more fully described below.
- 2. The Business Manager and the Superintendent shall review the applicable tax certificates (including the Nonarbitrage Certificate, the School District's tax certificate and the Form 8038-G) for each issue and acquaint herself or himself with the School District's expectations with respect to the bonds as expressed therein to ensure that the proceeds are expended consistently with such expectations. Any discrepancies will be brought to the attention of the Business Manager who shall communicate with counsel regarding such matters.

#### 3. Expenditure of Proceeds

- For expenditures from the applicable project fund, the Business Manager will review the applicable authorizing Resolution to confirm that each expenditure is within the scope of the project described in the authorizing Resolution. In addition, the useful life of each asset acquired and its placed in service date shall be recorded.
- ii. For any funds deposited in a sinking fund, and any earnings thereon, the Business Manager shall review and monitor all expenditures and receipts for such sinking fund and shall not less than annually confirm that such fund is not funded in excess of the amount necessary.

#### C. Investment of Proceeds

- 1. The Business Manager shall review the applicable tax certificates for each issue and acquaint herself or himself with the School District's expectations with respect to the bonds as expressed therein to ensure that the proceeds are invested consistently with such expectations. The Business Manager shall determine the yield applicable to the bonds as stated in the Form 8038-G filed with respect to each bond issue.
- 2. The Business Manager shall determine what proceeds are available for investment and whether they are subject to yield restriction. If such proceeds are not subject to yield restriction, the Business Manager shall cause such proceeds to be invested in such investments as shall be permitted under the applicable bond documents and the School District's investments guidelines, if any, and the Business Manager may make such investments in consultation with the School District's investment advisors, if any. If such proceeds are subject to yield restriction, the Business Manager shall cause such proceeds to be invested at or below the applicable yield restriction in such investments as shall be permitted under the applicable bond documents and the School District's investments guidelines, if any, and the Business Manager may make such investments in consultation with the School District's investment advisors, if any, or if such investments cannot be obtained at fair market value (because investment yields are then in excess of the applicable bond yield), the School District shall invest such proceeds in tax exempt obligations that are not subject to the alternative minimum tax.
- The Business Manager shall cause such investments to be acquired at fair market value under applicable safe harbors for the determination of fair market value and for adequate records to be maintained to support such fair market value determinations.

#### D. Private Business Use

- 1. The Business Manager shall create and maintain spreadsheets for each bond financed facility which will track the amount of bond proceeds used to finance such facility and track the use of such facility by anyone other than the School District. Back up documentation (either hard copy or in electronic form (if compliant with Rev. Proc. 97-22)) for each receipt or expenditure shall be retained as more fully described below.
- 2. The Business Manager shall review the applicable tax certificates for each issue and acquaint herself or himself with the School District's expectations with respect to the bonds as expressed therein to ensure that any use of the facility is consistent with such expectations.
- 3. Prior to the School District's execution of any agreement for (i) the rental by the School District of bond financed property (such as the sale of naming rights on a School District facility), (ii) the management of, or the provision of services with

respect to, any function at a bond financed facility (such as food services), or (iii) any agreement that conveys rights to a third party that are different from the rights granted to members of the general public, the Business Manager shall first determine whether such arrangement constitutes a private business use. If such use constitutes private business use, the Business Manager will determine how much private business use already exists and whether the proposed private business use will be within the permitted limitation. The Business Manager, in consultation with counsel, shall make a recommendation to the Board of School Directors as to whether the Board should approve or disapprove of the arrangement. The Business Manager shall only recommend that the Board approve of such arrangement if the School District is compliant with private business use limitations with respect to the applicable bonds after giving effect to the proposed arrangement or the Business Manager has determined that remedial actions can be taken, or another remedy exists, that will permit the applicable bonds to remain compliant with the private business use limitation.

#### E. Rebate

1. The School District shall engage a rebate consultant and cause such consultant to undertake a rebate analysis and the preparation of a written report at least every 5 years that a bond issue is outstanding if no rebate exception has been determined for the applicable issue of bonds. Such rebate consultant shall determine whether any issue of bonds has qualified for an exception from rebate, and if not, whether any rebate liability is owed to the U.S. Treasury. If any liability is determined, the School District shall cause such liability to be paid to the U.S. Treasury promptly and no later than 60 days after the applicable 5<sup>th</sup> year anniversary. Such payment to be accompanied by the appropriate and required forms to be filed with the Internal Revenue Service.

#### IV. Continuing Disclosure

- A. On an annual basis and not later than 180 days after the end of each fiscal year of the School District or such earlier or later date as may be provided under any Continuing Disclosure Certificate of the School District, the Business Manager shall post, or cause a dissemination agent to post, on the Electronic Municipal Market Access system (EMMA) maintained by the Municipal Securities Rulemaking Board the School District's Annual Report which shall be compliant with the applicable Continuing Disclosure Certificate.
- B. If applicable under any Continuing Disclosure Certificate of the School District, on an annual basis and not later than fifteen (15) days after final approval by the Board of School Directors of the School District, the Business Manager shall post, or cause a dissemination agent to post, on EMMA, a summary of the budget for the current fiscal year.
- C. Whenever the School District obtains knowledge of the occurrence of a Listed Event, as defined in the applicable Continuing Disclosure Certificate, the School District shall as soon as possible (with respect to those Listed Events where a determination of materiality

by the School District is applicable) determine if such event would constitute material information for Holders of Bonds under applicable federal securities laws. If (i) a determination of materiality by the School District is not relevant to the obligation to give notice of a Listed Event or (ii) the School District determines (with respect to those Listed Events where a determination of materiality by the School District is applicable) that knowledge of the occurrence of a Listed Event would be material under applicable federal securities laws, the Business Manager shall promptly post, or cause to be posted, in a timely manner, not in excess of ten (10) business days after the occurrence of the Listed Event, a notice of such occurrence on EMMA.

#### V. Documentation

- A. At least annually, at a meeting of the Board of School Directors, the Business Manager shall report to the Board regarding the School District's compliance with the various limitations and restrictions applicable to tax exempt financing and shall certify in writing that such Business Manager has undertaken or reviewed the analysis undertaken by the Business Manager, Superintendent, and counsel, and that the School District is compliant with all requirements applicable to the School District's tax exempt bonds.
- B. At least annually, at a meeting of the Board of School Directors, the Business Manager shall report to the Board regarding the School District's compliance with Rule 15c2-12 and shall certify in writing that such Business Manager has filed the Annual Report and the summary of the Budget in a timely manner and identify any Listed Events which were reported on EMMA.
- C. The Business Manager will have all records organized and kept in accordance with this Policy and procedures available to her or him at all times. The School District shall keep all such records for a period not shorter than 6 calendar years after the year in which the applicable bond issue matures, or if such issue is refunded, 6 calendar years after the refunding bond issue matures.
- D. The Business Manager shall periodically consult counsel with respect to reviewing results and data generated from its information gathering and compliance monitoring procedures as a further check on the integrity of its post issuance compliance program outlined above.

#### VI. Professional Advisors

The Board of School Directors, Business Manager, School District Superintendent and School District Solicitor may consult with bond counsel, the School District financial advisor or other professional expert in tax-exempt finance to provide advice and guidance with the interpretation of IRS and SEC rules and regulations as necessary to assist the School District with compliance with these policies and procedures.

#### VII. Corrective Actions

A. The goal of this tracking and monitoring is to ensure that all tax exempt bonds remain qualified in compliance with the applicable tax requirements. Such monitoring also

ensures that any actual or potential violations of federal tax requirements can be timely identified and, in consultation with counsel, corrected by the taking of remedial action or engaging the Internal Revenue Service ("IRS") under the voluntary closing agreement program.

#### VIII. Training

- A. The Business Manager shall at least annually review the IRS website for materials and teleconferences or webinars relating to tax exempt bonds and compliance by issuers. The Business Manager shall determine whom, if anyone, should review such materials and attend such teleconferences or webinars.
- B. The Business Manager shall at least annually review the SEC website for materials and updates on the continuing disclosure obligations to maintain compliance with Rule 15c2-12.

#### IX. Funding

A. The Board of School Directors shall annually budget the sum necessary in order to accomplish the purposes of these policies and procedures.

#### Summary of Minutes Regular Board Meeting June 28, 2016

Attorney Wendolowski congratulated Dr. Prevuznak and stated that Dr. Prevuznak has been a great leader and it has been a pleasure working with him.

#### **Board Secretary Report**

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedules.

No Board Meeting in the month of July, 2016

#### August

#### **Committee Meeting**

Tuesday, August 9, 2016 - 5:30 PM

#### Regular Board Meeting

Tuesday, August 9, 2016-7:00 PM

Meetings will be held in the Board room of the Administration Building.

President Caffrey adjourned the Meeting at 9:50 PM